

BURLESON PARKS ADVISORY BOARD
September 12, 2024
MINUTES
DRAFT

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Matthew Quinn
Sherry Scott
Tyler Knox
Lindsey Cobb
Christian Schott
Ashli Logan
Shannan Sutter

Board Members Absent

Michael Massey

Staff Present

Jen Basham, Director
Jessica Martinez, Deputy Director of Parks
Allison Smith, Deputy Director of Recreation
Bailey Campbell, Senior Administrative Specialist/Recording Secretary

Guests

None

1. **Call to Order: 6:00 PM—Matthew Quinn called the meeting to order at 6:00 PM**

2. **Citizen Appearances**

None

3. **General**

A. Consider approval of the minutes from the August 15, 2024 Park Board meeting.
(*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

Shannan Sutter made a motion to approve the item. Ashli Logan seconded the motion.
Motion passed 7-0. Absent Michael Massey.

B. Consider recommending approval of a Playground Equipment Removal and Indemnification Agreement with Kids Around The World, Inc. for the donation, disassembly, and removal of end-of-life playground equipment at no cost to the City (Staff Contact: Jessica Martinez, Deputy Director of Parks)

Jessica Martinez gave a presentation recommending the approval of a Playground Equipment Removal and Indemnification Agreement with Kids Around The World, Inc. for the donation, disassembly, and removal of end-of-life playground equipment at no cost to the City. The presentation included history about the organization, benefits and impact, agreement terms, roles and responsibilities, timeline, and next steps. A discussion followed.

Lindsey Cobb made a motion to approve the item. Tyler Knox seconded the motion. Motion passed 7-0. Absent Michael Massey.

4. Reports and Presentations

- A. Receive the August 2024 Department Update Presentation (Staff Contact: Jen Basham, Director of Parks and Recreation)

Allison Smith, Jen Basham, and Jessica Martinez reviewed departmental programs, events and revenues for the month of August 2024. A discussion followed.

- B. Community Calendar

A paper copy of the programming calendar was given to the board members.

5. Requests and Future Agenda Items and Reports

None.

6. Adjourn.

Chairperson, Matthew Quinn adjourned the meeting.
Time – 6:35 P.M.

Bailey Campbell, Recording Secretary