BURLESON

### **ZONING & SITE PLAN APPLICATION**

The following items must be received no later than 3-00 PM on the application submitted date and all required items shall be submitted at time of application in order to be deemed a complete submittal. Applications will only be accepted on submittal dates and will not be accepted later or earlier than dates per the submittal schedule.

All applications must be submitted electronically to <a href="DevServ@burlesontx.com">DevServ@burlesontx.com</a> or uploaded at <a href="https://etrakit.burlesontx.com">https://etrakit.burlesontx.com</a>

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CSP	ANX	ZCH	SUP	X = ITEM REQUIRED TO BE ACCEPTED AT SUBMITTAL E = ITEM STRONGLY ENCOURAGED	
X				Preliminary Water, Sewer and Drainage Plan - prepared, sealed, signed, and dated by a certified engineer.	
E				Connectivity Plan	
X		E	E	<b>Traffic Impact Analysis</b> – <i>TIA</i> – <i>Upon</i> review of the proposed project, a modified traffic analysis may be required.	
X	X	X	X	Electronic media (or email) containing all plans .pdf format; all plans must be based on State Plan coordinate system (NAD83') with a clear and legible metes and bounds description of the property	
		X	Landscape Plan and Building Elevations		
		X		Conceptual site plan	
X			X	Full commercial site plan submittal	
	X			Letter from owner stating reason for annexation and desired zoning*	

#### **Engineering Fees:**

- [] TIA/Traffic Analysis (\$1,250)
- [] Flood Study (\$1 per foot studied with \$2,000 minimum)

<sup>\*</sup>Annexation letter template can be found on the City of Burleson Development Services website at: Annexation Requests | Burleson, TX - Official Website (burlesontx.com)

Any development proposing drive connections to a TxDOT state highway or drainage improvements affecting or discharging into TxDOT's drainage system; shall require at a minimum, conceptual approval from TxDOT prior to forwarding the case to the Planning and Zoning Commission for consideration. City staff will forward all submittals to TxDOT on behalf of the developer.

Additional documents may be required once staff has reviewed the submittal, which may result in a delay of the case moving forward for consideration by the Planning and Zoning Commission and the City Council. These documents may include but are not limited to detention study, flood study, LOMR preparation, additional information regarding a TIA, etc.

I hereby certify that this application is in conformance with the requirements of the City's Subdivision Ordinance, as amended and other ordinances, maps, and codes of the City of Burleson that pertain to this submittal. I further certify that all required documents listed on this application have been provided and if the application is deemed incomplete, understand the case may be rejected. I understand that it is my responsibility to have the Applicant, Owner or other authorized agent present at the Planning and Zoning Commission and City Council meetings. Should an authorized person not be at the meeting to represent the application, I understand that the Commission or Council may continue this item to a future date to allow for questions regarding the case. I further understand that this request will be placed on the appropriate Planning & Zoning Commission and City Council agendas or other appropriate boards in accordance with the City's current ordinances. I further certify that I have reviewed the applicable zoning district and future land use designation for the subject site as identified within the City of Burleson comprehensive plan:

https://www.burlesontx.com/838/Comprehensive-Plan

APPLICANT / OWNER				
Applicant or Authorized Agent	Owner			
Name: Jimmy Purselley	Name: Simmy Durselley			
Company: Jasto Construction	Company: P.C. INVESTORS			
Address:: 41042 5 FM/197	Address:: 6 4040 E FM 1167			
BULLSON, TX 74029	150 CUSOM, TX710028			
Telephone: 917-543-4800	Telephone: 817-210-4110			
Email: HMV 39500 cmail: 00	Email: Cindua Cowboycu Com			
Signature:	Signature:			
Mille	The second			

SITE INFORMATION				
Address:	336 101			
Current Zoning:	Site Plan			
Proposed Zoning:	(GrwySh			
Proposed Use:	Purposed SIRN			
Comprehensive Plan /Future land use designation:	Regional office commercia			
Adjoining streets and/or Nearest Intersection:	1 234 Loy Mentro			



### WAIVER / VARIANCE REQUEST APPLICATION

The following items must be received no later than 3:00 PM on the application submittal date and all required items shall be submitted at time of application in order to be deemed a complete submittal. Applications will only be accepted on submittal dates and will not be accepted later or earlier than dates per the submittal schedule.

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#### ITEMS REQUIRED WITH SUBMITTAL IN ORDER TO ACCEPTED

\$250 fee for each waiver/variance requested

List of waivers/variances with corresponding sections of City Ordinances/code being requested (example on page 2)

Written summary containing justification for the waiver / variance

Applicable exhibits or pictures (i.e., geographic fence location, sign plans, landscape plan, etc.)

A copy of any building or development applications/permits that triggered need for a waiver or variance

## Regarding Sign Variances The written summary/justification shall address ALL of the following:

# (b)Approval standards. In granting any variance, city council shall consider the following criteria and shall grant the variance only if:

- (1) Special conditions exist which are peculiar to the land, structure or building involved and are not applicable to other lands, buildings or structures in the same vicinity. The city may attach such conditions to granting all or a portion of any variance necessary to achieve the purpose of this chapter; and
- (2) The strict interpretation of the provisions of the chapter would deprive the applicant of rights commonly enjoyed by other properties in the vicinity under the terms of the chapter; and
- (3) The special conditions and circumstances do not result from the actions of the applicant and such conditions and circumstances do not merely constitute pecuniary hardship or inconveniences; and
- (4) Granting the variance will meet the objectives of the chapter and not be injurious to the adjoining property owners or otherwise detrimental to the public welfare; and
- (5) The request will be the minimum variance necessary to alleviate the special hardship or practical difficulties faced by the applicant in meeting the requirements of this chapter; and
- (6) Granting of the variance will be in harmony with the spirit and purpose of this chapter.

I hereby certify that this application is in conformance with the requirements of the City's Subdivision Ordinance, as amended and other ordinances, maps, and codes of the City of Burleson that pertain to this submittal. I further certify that all required documents listed on this application have been provided and if the application is deemed incomplete, understand the case may be rejected. I understand that it is my responsibility to have the Applicant, Owner or other authorized agent present at the Planning and Zoning Commission and City Council meetings. Should an authorized person not be at the meeting to represent the application, I understand that the Commission or Council may continue this item to a future date to allow for questions regarding the case. I further understand that this request will be placed on the appropriate Planning & Zoning Commission and City Council agendas or other appropriate boards in accordance with the City's current ordinances. I further certify that I have reviewed the applicable zoning district and future land use designation for the subject site as identified within the City of Burleson comprehensive plan:

https://www.burlesontx.com/838/Comprehensive-Plan

APPLICANT / OWNER				
Applicant or Authorized Agent	Owner			
Name: Jimmy Purspilly	Name: Timmy Purs All All			
Company: Jascon on Struction	Company: 41. TVIII Star5			
Address:: 4/1042 15 Fm 1187	Address:: 4140 F FM 1197			
BURLISOM, TV 711025	BURUSON, TV TUO 26			
Telephone: 817-543-4800	Telephone: 817-210-4110			
Email: Amy 2900 Camail from	Email: Cindu & Fow bout to Cam			
Signature:	Signature:			
The same	The same of the sa			

CITE INCO	DMATION				
SITE INFORMATION					
Address:	236 LOU STROOT				
Current Zoning:	site Plan				
Proposed Zoning:	Carwash				
Proposed Use:	Purpose sign				
Comprehensive Plan /Future land use designation:	Regional office Commercial				
Adjoining streets and/or Nearest Intersection:					

WAIVER/VARIANCE INFO			
Waiver / Variance requested	Applicable Section of City Ordinance/Code		
(EXAMPLE: Pole Sign height variance)	EXAMPLE: Sign Regulations. Sec. 63-56 Pole Sign, (c)(1)		





