



Contract Extension with Dataprose Utility Bill Processing

PRESENTED TO THE CITY COUNCIL ON
NOVEMBER 14, 2022

Contract Extension with Dataprose

Background Information

- The City of Burleson utilizes Dataprose for printing, processing, and mailing of utility bills.
- On October 4, 2018 an amendment to the contract updated Section 1.1 – Fees for Goods & Services. This amendment updated pricing and allowed for full color utility bills.
- The current agreement is valid through October 4, 2022 and this extension will be valid through October 4, 2023.
- Staff anticipates approximately 138,000 utility bills will be processed during fiscal year 2022/2023. The cost for printing and processing these bills is \$19,300 while postage will cost an additional \$60,000. The total cost for this service is \$79,300.

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Council Action Requested:

1. Approve a one-year contract extension with Dataprose, LLC for the purchase of utility bill processing services in the amount not to exceed \$79,300.
2. Deny the Contract.

Questions or Comments?