4BURLESON CITY COUNCIL REGULAR MEETING
JULY 20, 2026
DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:
Victoria Johnson
Phil Anderson
Alexa Boedeker
Chris Fletcher
Larry H. Scott

Adam Russell

COUNCIL ABSENT:

Dan McClendon

Staff present
Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Allen Taylor, City Attorney
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER - Time 5:30 p.m.

Mayor Fletcher called the meeting to order. **Time: 5:32 p.m.**

Invocation led by Chris Wigley, Pastor, First Baptist Church Burleson

Pledge of Allegiance to the US Flag

2. PUBLIC PRESENTATIONS

A. Proclamations
- None.

B. Presentations
- **Receive a report to recognize Atmos Energy for their $5,000 donation to the Friends of the Burleson Public Library in support of Summer Reading programs. *(Staff Contact: Sara Miller, Deputy Director-Library)***

  Barbara Tosiana with the Friends of the Library came forward to thank Atmos for their donation.

C. Community Interest Items
- Council member Alexa Boedeker thanked local businesses for their hospitality and for welcoming visitors during the World Cup.

- Recognized Parks and Recreation Month and expressed appreciation for the Parks and Recreation Department's outstanding work, programs and community events.
- Recognized and commended the Library for its engaging and informative social media posts.
- Council member Victoria Johnson shared that, during the Community Services Committee meeting, the committee received strategic plan presentations from the Library and Senior Center and expressed appreciation for the thoughtful presentations and the departments' continued commitment to serving the community.

3. <u>CHANGES TO POSTED AGENDA</u>

- **Items to be continued or withdrawn**
  - None.

- **Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**
  - None.

4. <u>CITIZEN APPEARANCES</u>

- None

10. <u>RECESS INTO EXECUTIVE SESSION</u>

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

- -Receive a report and hold a discussion regarding a Rule 11 agreement and abatement plan for the property located at 393 S Warren St in Burleson, Johnson County, Texas
- -Receive a report and hold a discussion regarding Chapter 311 of the Texas Tax Code and Tax Increment Reinvestment Zone Number Two, City of Burleson, Texas
- -Receive a report and hold a discussion regarding the Chapter 380 and Economic Development and Performance Agreement (CSO#1775-06-2021), as amended, between the City of Burleson, the Burleson 4A Economic Development Corporation, R.A. Development, Ltd, et al.
- -Receive a report and hold a discussion regarding an informal reconciliation of certain City debt obligations and the terms of payment and prepayment

B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code

- -Deliberation regarding the purchase, exchange, lease, or value of real property near County Road 914 generally from County Road 914A to County Road 1020 to be acquired for the construction and maintenance of a wastewater, street, and drainage project to serve existing and new development in the City where deliberation in open session would have a detrimental effect on the position of negotiations with third parties

- -Deliberation regarding the purchase, exchange, lease, or value of real property near Hulen St generally from Wilshire Blvd to Candler to be acquired for the construction and maintenance of a street project to serve existing and new development in the City where deliberation in open session would have a detrimental effect on the position of negotiations with third parties
- -Deliberation regarding the purchase, exchange, lease, or value of real property near Lakewood Dr to be acquired for the construction and maintenance of a street project to serve existing and new development in the City where deliberation in open session would have a detrimental effect on the position of negotiations with third parties

C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

Mayor Fletcher announced that the Council would convene into Executive Session.
Time: 5:45 p.m.

Mayor Fletcher announced that the Council would reconvene into open session.
Time: 6:14 p.m.

5. <u>CONSENT AGENDA</u>

A. Minutes from the June 15, 2026 regular council meeting. *(Staff Contact: Lisandra Leal, Assistant City Secretary)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

B. CSO#6172-07-2026, minute order ratifying the actions on the Burleson 4A Corporation Board on July 20, 2026, regarding a resolution authorizing a real estate contract between the Burleson 4A Economic Development Corporation and Street Realty Capital, LLC, for the purchase of property located at 130 E. Renfro Street, Burleson, Texas in the amount of $2,000,000 dollars. *(Staff Contact: Alex Philips, Director of Economic Development)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

C. CSO#6173-07-2026, minute order ratifying the actions on the Burleson 4A Economic Development Corporation Board on July 20, 2026, regarding a Performance Agreement between the Burleson 4A Economic Development

Corporation and Street Realty Capital, LLC, for the development of the property located at 130 E. Renfro Street, Burleson, Texas. *(Staff Contact: Alex Philips, Director of Economic Development)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

D. **CSO#6174-07-2026, five-year professional services agreement with Hilltop Securities Asset Management for Arbitrage Rebate Compliance Services, in the amount of $150,000. *(Staff Contact: Michael Franklin, Deputy Director of Finance)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

E. **CSO#6175-07-2026, ordinance approving an Extraterritorial Jurisdiction (ETJ) boundary agreement between the Cities of Burleson and Fort Worth, subject to the release of approximately 108.7469 acres of land from Fort Worth's ETJ. (First and Final Reading) *(Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

F. **CSO#6176-07-2026, reaffirming Council's action on a resolution for a petition submitted by AP-Groundwork Venture, LLC requesting the expansion and extension of the City's extraterritorial jurisdiction (ETJ) to include tracts 1, 3, 4 and 5 of the North Johnson County Municipal Management District (MMD) No.1. *(Staff Contact: Tony D. McIlwain, Development Services Director)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

G. **CSO#6177-07-2026, 2nd amendment to the 1445 Agreement (i.e. subdivision platting ILA) with Johnson County (CSO# 6135-05-2026) (CSO#1189-11-2019) for platting, permitting and floodplain authority within the city's extraterritorial jurisdiction (ETJ). *(Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

H. CSO#6178-07-2026, community facilities contract with 2525 FTG-TULSA, LLC for reimbursement for the costs associated with the design and construction of approximately 750 linear feet of water line in the amount of $139,936.27. ***(Staff Contact: Michelle McCullough, Deputy Director/City Engineer)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

I. CSO#6179-07-2026, minute order amending the Mobility Plan (CSO#5313-11-2023) to adopt the Alsbury Blvd concept plan from FM 731 to the Union Pacific railroad crossing, west of IH-35W and the alignment of Lakewood Drive, from County Road 1020 to County Road 1021. ***(Staff Contact: Michelle McCullough, Deputy Director/City Engineer)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

J. CSO#6180-07-2026, minute order authorizing expenditures in the amount of $84,581.67 over five fiscal years under the existing Communications System Agreement (CSO#1518-09-2020) for the City of Burleson's continued participation in the Fort Worth Regional Public Safety Radio System dispatch console software maintenance, upgrades, and support program. ***(Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

K. CSO#6181-07-2026, resolution approving the Texas Department of Transportation to establish speed limits in construction zones on the state-maintained highway system within the city limits and authorizing the city manager to execute any documents necessary for such purposes. ***(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Legal Services Director)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

L. CSO#6182-07-2026, resolution approving the sale of certain real property acquired at a delinquent tax foreclosure sale (1.23 acres, Abstract 620, J M Survey – Appraisal District Account No. 126-0620-00920), accepting the transfer and conveyance of said property, and authorizing the mayor to execute a resale deed reflecting the same. ***(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Legal Services Director)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

M. CSO#6183-07-2026, interlocal agreement with the Burleson Independent School District (BISD) to provide eleven (11) school resource officers for the fiscal year 2026-27 in the amount of $1,428,679. ***(Staff Contact: Wes Routson, Deputy Chief of Police)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

N. CSO#6184-07-2026, construction contract with Pace Construction Services, LLC, for Lakewood Drive and Hooper Business Park Landscape and Irrigation Improvements in the amount of $2,129,900 with a project contingency of $642,599 for a total of $2,772,499. (DV2304) (*Staff Contact: Eric Oscarson, Deputy City Manager)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

O. CSO#6185-07-2026, demolition contract with Premier Site Services, LLC for construction services on the Hidden Creek Softball Complex Demolition Project (ITB 2026-021) in the amount of $386,998.00, with a project contingency of $38,699.80, for a total amount of $425,697.80 (Project PC2605). ***(Staff Contact: Randy Morrison, PE, Director of Capital Engineering)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

P. CSO#6186-07-2026, First Amendment to the Professional Service Agreement with Pape-Dawson, for the CR914 from CR914A to CR1021 roadway improvement project in the amount of $81,750.00, with a 10% contingency amount of $17,308.16, for a total design cost of $190,389.75 (Project ST2651). (Staff Contact: Randy Morrison, PE, Director of Capital Engineering).

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

Q. CSO#6187-07-2026, resolution authorizing an agreement between the Texas Parks and Wildlife Department and the City of Burleson associated with the non-

urban outdoor recreation grant in the amount of $750,000. ***(Staff Contact: Jen Basham, Director of Parks and Recreation)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

R. CSO#6188-07-2026, agreement with New York Life for life, disability, accident, critical illness, and hospital indemnity insurance benefits in an amount of $428,940.09 with a contingency of $3,258.47, for a total amount of $432,198.66 for plan year 2027. ***(Staff Contact: Wanda Bullard, Deputy Director of Human Resources)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

S. CSO#6189-07-2026, minute order for a contract renewal with United Healthcare (UHC) and authorizing an expenditure of third-party administration of the medical plan (CSO# 5997-12-2025), dental plan, and vision plan in an amount of $165,748.04 for plan year 2027. ***(Staff Contact: Wanda Bullard, Deputy Director of Human Resources)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

T. CSO#6190-07-2026, minute order approving an excused absence for Mayor Pro Tem, Council Place 5 Dan McClendon, for July 20, 2026 and August 3, 2026 regular council meetings. ***(Staff Contact: Amanda Campos, City Secretary)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

U. Ordinance amending Section 82-14 “Drought Contingency; Regulations Authorized” of Division 3 “Drought Contingency and Water Conservation” of Article I “In General” of Chapter 82 “Utilities” of the Code of Ordinances concerning drought contingency penalties and enforcement. (First Reading) ***(Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)***

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

V. Ordinance amending Section 82-41 "Definitions" of Article II "Industrial Waste Discharge" of Chapter 82 "Utilities" of the Code of Ordinances to provide definitions for PFAS-related terms. (First Reading) *(Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

W. Ordinance amending Section 82-43 "Discharge Prohibitions and Limitations" of Article II "Industrial Waste Discharge" of Chapter 82 "Utilities" of the Code of Ordinances to limit hauling or trucking waste with detectable quantities of PFAS and prohibiting PFAS or PFAS-related substances above baseline concentrations without a plan of correction implementing best management practices. (First Reading) *(Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

X. Ordinance amending Section 82-233 "Testing of Assemblies" of Article V "Cross Connection Control Policy" of Chapter 82 "Utilities" of the Code of Ordinances to require backflow prevention assembly testing reports to be filed online. (First Reading) *(Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

Y. Ordinance amending Section 82-240 "Backflow Prevention Assembly Testers" of Article V "Cross Connection Control Policy" of Chapter 82 "Utilities" of the Code of Ordinances to require backflow prevention assembly testers to be registered to submit test reports online. (First Reading) *(Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

6. ETJ RELEASE

A. ETJ Release Petition for 6260 Conveyor Dr (REL26-003): Consider and take possible action on a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 2.4026 acres of land addressed as 6260 Conveyor DR. *(Staff Contact: Tony McIlwain, Development*

Services Director) **(No Planning and Zoning Commission action was required for this item)**

No action taken.

7. GENERAL

A. CSO#6191-07-2026, resolution awarding FY 2027 Hotel Occupancy Tax funds to tourism activities. ***(Staff Contact: Alex Philips, Economic Development Director)***

Alex Philips, Economic Development Director, presented a resolution recommending the award of FY 2027 Hotel Occupancy Tax funds to support tourism related activities.

The following funding requests were presented:

Event	Requested
Lumberyard Crawfish Cook-Off	$10,000
Lanterns in Bloom Festival	$8,000
Harvest Moon Festival	$8,000
North Texas Wine Jam	$20,000
Center for ASD Light Up the Night	$3,200
Center for ASD Christmas Ball	$3,200
Chisenhall Sports Events – Top Gun Events	$20,000
Crazy 8 Ministries - City on a Hill	$12,000
Crazy 8 Ministries - Ocho Loco 5K	$5,000
Harvest House - Vineyard Vibes	$9,000

The Community Services Committee direction to prioritize multi-day events, staff recommends approving funding for all eligible multi-day events at their requested amounts and allocating the remaining $10,000 in available funding to the remaining event applications.

Event	Requested	Approved
Lumberyard Crawfish Cook-Off	$10,000	$1,250
Lanterns in Bloom Festival	$8,000	$1,250
Harvest Moon Festival	$8,000	$1,250
North Texas Wine Jam (2 days)	$20,000	$20,000
Center for ASD Light Up the Night	$3,200	$1,250
Center for ASD Christmas Ball	$3,200	$1,250
Chisenhall Sports Events – Top Gun Events (2 days)	$20,000	$20,000
Crazy 8 Ministries - City on a Hill	$12,000	$1,250
Crazy 8 Ministries - Ocho Loco 5K	$5,000	$1,250
Harvest House - Vineyard Vibes	$9,000	$1,250

Council discussion included expressing appreciation to staff for their work in evaluating the applications and supporting their recommendation.

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve.

Motion passed 6-0, with Dan McClendon absent.

B. CSO#6192-07-2026, resolution approving several Old Town murals associated with the Echo Alley project. ***(Staff Contact: Tony D. McIlwain, Development Services Director)***

Phil Anderson left the dais at 6:24 p.m.

Tony McIlwain, Development Services Director, presented a resolution approving several Old Town murals associated with the Echo Alley project to the city council. Staff has coordinated efforts with Councilmember Phil Anderson, local property and business owners, and Brad and Kay Ray-Smith of Tilt Vision Art Studios to develop a series of western-themed murals throughout Old Town. The proposed murals will be located on the rear and side exteriors of businesses adjacent to the north-south alley between W. Renfro Street, S. Wilson Street, W. Ellison Street, and S. Main Street. The project, known as Echo Alley, is intended to enhance the pedestrian experience and highlight Burleson's history, culture, and character. The presentation included an overview of the Old Town Overlay District mural sign requirements, which allow mural signs that are hand-painted or affixed directly to exterior walls, provided they meet established size, location, text, and maintenance standards. Proposed artistic themes by Tilt Vision Art Studios include Burleson heritage, Texas cattle drives, Southwest landscapes, music and creativity, campfire storytelling, and native wildlife. The privately funded project is estimated to have a value of approximately $350,000 to $500,000.

If approved, murals will be installed at the following businesses: Old Texas Brewing Co., The Groovy Yoga Studio, Fresco's Cocina Mexicana, Serendipity, Grumps Burgers, Killen and Dennis Law Firm, MeccaFox, and Orthodontics by Birth and Fletcher. Ongoing maintenance will be privately funded, and mural signs will be required to remain in good repair in accordance with city regulations. The Public Spaces and Cultural Heritage Board recommended approval of Echo Alley on June 23, 2026, with support for exploring additional Texas-themed murals. Staff recommended approval of the proposed mural artwork.

Council discussion expressed appreciation to Councilmember Phil Anderson for his leadership and efforts in bringing the project forward. Councilmembers highlighted the opportunity to enhance Old Town, celebrate Burleson's history, and create a unique community asset through the western-themed artwork. Council expressed support for the project's historical significance, creative themes, and positive impact on the downtown area.

Motion made by Alexa Boedeker and seconded by Victoria Johnson to approve.

Motion passed 5-1, with Phil Anderson abstaining and Dan McClendon absent.

Phil Anderson returned to the dais at 6:31 p.m.

C. CSO#6193-07-2026, minute order amending City Council Policy #32, Financial Policy, and City Council Policy #41, Debt Management Policy proposed amendments. ***(Staff Contact: Kevin Hennessey, Director of Finance)***

Kevin Hennessey, Director of Finance, presented proposed amendments to the City Council Policy #32, Financial Policy and City Council Policy #41, Debt Management Policy to the city council.

Financial Policy updates:
VI. Expenditure Control:

- Equipment Financing: Recommend replacing language to match the ERF policy.
    F. EQUIPMENT FINANCING. ~~**Equipment is accounted for at the original acquisition cost, which includes purchase price plus any costs incurred to place the equipment in service. Equipment may be leased or financed when the unite purchase price is $5,000 or more and the useful life is at least five years. Department shall contact the Finance Department for transfer or disposal instructions.**~~ Vehicles and equipment with a replacement cost greater than $300,000 will be funded by the issuance of certificates of obligation, and the debt service payment will not exceed the unit's useful life.
- Update terminology consistency: State – "Annual Comprehensive Financial Report (ACFR)" throughout.

Debt Management Policy updates:

- General Debt Governing Policies
    - The City shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund an issue and lessen its debt service cost. As a general rule, the net present value~~**s**~~ savings of an overall ~~**particular**~~ refunding should exceed three and one-half percent (3.5%) of the refunded maturities, unless a restricting or bond covenant revision is necessary in order to facilitate the ability to provide services or issue additional debt in accordance with the established debt policies.
    - To maximize market agility and achieve the lowest True Interest Cost (TIC), the City may elect to use a parameter ordinance to authorize the sale of debt obligations. Such an ordinance shall delegate the authority to a designated Pricing Officer to execute the final sale of bonds, provided that the final terms – including maximum interest rate, maximum principal amount, and expiration of authority – fall within the specific limits established by the City Council within the ordinance.

There were no questions from city council.

Motion made by Adam Russell and seconded by Victoria Johnson to approve.

Motion passed 6-0, with Dan McClendon absent.

D. CSO#6194-07-2026, resolution for a nomination to the Texas Municipal League Intergovernmental Risk Pool Board of Trustees 2026 Term. *(Staff Contact: Janalea Hembree, Director of Strategy and Innovation)*

Janalea Hembree, Director of Strategy and Innovation, presented a resolution for nomination to the Texas Municipal League Intergovernmental Risk Pool Board of Trustees 2026 term to the city council. There were no nominations from city council.

No action was taken.

E. CSO#6195-07-2026, Council Policy #17, Establishing City Council Rules of Procedure for City Council Meetings, Section II Meeting Agendas. ***(Staff Contact: Amanda Campos, City Secretary)***

Amanda Campos, City Secretary, presented updates to the Council Policy #17, Establishing City Council Rules and Procedures for city council meetings, Section II Meeting Agendas, to the city council.

Section II. Meeting Agendas

b. Placing Items on the Agenda: The Mayor or any one Councilmember may request that an item be placed on the agenda by the following means:

i. Request the item during the "Request for Future Agenda Items" during the work session portion of a Council meeting; or

ii. Notify the City Manager, in writing, of the request at least ten (10) business days prior to any regularly scheduled City Council meeting.

iii. The city manager shall add to the agenda all elected official initiated requests for action that incur a cost beyond the approved budget. These items should include appropriate project details and associated costs. These items are beyond and outside routine maintenance and normal operations of the city. This is to ensure complete transparency and efficient budget oversight.

Council discussed the balance between transparency and providing the City Manager with flexibility to make operational decisions. Discussion included allowing the City Manager discretion to address unforeseen opportunities or needs within existing authority and bring items back to Council for ratification when appropriate. Council expressed confidence in the City Manager's judgment and integrity and supported removing subsection iii. and noted that the provision could be added back in the future if circumstances changed or concerns arose. The amendment was supported to maintain an appropriate balance of authority and oversight.

Motion made by Adam Russell and seconded by Victoria Johnson to amend Council Policy #17 by deleting Section 2, item B., iii.

Motion passed 6-0, with Dan McClendon absent.

RECESS AND BACK TO ORDER

Mayor Fletcher recessed for a short break at 7:03 p.m. and called the meeting back to order at 7:12 p.m. with all members present.

8. REPORTS AND PRESENTATIONS

A. Receive a report, hold a discussion, and provide staff direction on prehospital whole blood program in the Fire/EMS Department. ***(Staff Contact: Josh Jacobs, Assistant Fire Chief)***

Josh Jacobs, Assistant Fire Chief, and Dr. Dennis Haslam, Chief Medical Director, presented the proposed Prehospital Whole Blood Program for Burleson Fire/EMS. The program would provide early blood transfusion capabilities for trauma patients experiencing severe blood loss, improving survival outcomes and reducing preventable deaths. Staff explained that NCTTRAC is expanding access to prehospital blood across Texas and has encouraged Burleson Fire/EMS to participate due to the city's population, EMS capabilities, and regional impact. If selected, NCTTRAC would provide equipment, implementation resources, and potential reimbursement for blood product costs through August 29, 2027. The program would require Burleson Fire/EMS to establish blood supplier agreements and provide necessary medical supplies, with estimated annual operational costs of approximately $24,000. Staff identified approximately 40 patients in the past year who may have benefited from blood replacement therapy. The proposed Johnson County Regional Whole Blood Plan would create partnerships with neighboring agencies to expand access, improve regional response, and maximize resources. Staff recommended participation in the NCTTRAC program, development of protocols and training, and consideration of future regional funding opportunities.

Council discussion included questions regarding blood quantities, reimbursement, number of blood units carried, turnaround times, and program expansion. Dr. Haslam explained the initial plan would begin with one unit of blood, with potential growth as the program develops, and noted turnaround times are measured in hours rather than days. Council thanked staff for their work and expressed support for moving forward with the program.

B. Receive a report, hold a discussion, and provide staff direction on E-Bikes and electric vehicles in city parks and on city owned property. *(Staff Contact: Billy Cordell, Chief of Police)*

Billy Cordell, Chief of Police, reported an increase in E-Bike and E-Motorcycle activity in city parks, trails, and streets, resulting in citizen concerns and minor accidents involving juvenile riders. Examples included a juvenile operating an illegal E-Motorcycle who collided with a vehicle and another juvenile who crashed while operating a Class 2 E-Bike. The presentation reviewed existing city ordinances prohibiting off-road recreational motor vehicles, including motorcycles and ATVs, in parks and restricting motor vehicles on designated trails. State law regarding electric bicycles, including classifications, operational requirements, and age restrictions for Class 3 E-Bikes, was also discussed. Staff recommended continuing enforcement of existing ordinances, updating the ordinance prohibiting off-road recreational motor vehicles to specifically include E-Motorcycles, educating staff and the public on E-Bike classifications and regulations, and taking appropriate enforcement action for violations.

Council discussion focused on youth safety concerns, helmet use, potential helmet requirements, improved signage, community and school partnerships, public education efforts, and a phased approach beginning with ordinance updates, signage, communication, and enforcement. Council directed staff to proceed with ordinance.

C. **Receive a report, hold a discussion, and provide staff direction regarding Fiscal Year (FY) 2026-2027 employee compensation and benefit strategies.** ***(Staff Contact: Cheryl Marthiljohni, Director of Human Resources)***

Cheryl Marthiljohni, Human Resources Director, presented the FY 2026-2027 employee compensation and benefits strategies to the City Council. The presentation included an overview of the current employee population, compensation strategy and history, equitable pay solutions for frontline labor positions (including Streets Maintenance Workers, Utility Maintenance Workers, and Parks Maintenance Workers), comparable market benchmarking for general and public safety positions, and the estimated FY 2026-2027 financial impact.

Council discussion focused on the need to balance available resources with service expectations, including the importance of maintaining adequate staffing levels to accomplish priorities such as street maintenance and continued public safety step plans. Council emphasized the importance of retaining employees, providing training opportunities, addressing compensation concerns for frontline positions, and exploring additional benefits such as increased time off. Discussion included concerns regarding the competitiveness of public works wages, the rising cost of living, and opportunities for certification pay increases.

The City Manager, Tommy Ludwig, explained that supplemental positions identified as priorities during the Council retreat are being recommended as supplemental budget items. He noted that public safety step plan adjustments are included but do not address equity pay. This will need to be addressed as the city continues to monitor market competitiveness.

Council discussed opportunities to support employee growth through certifications and career development. Staff confirmed that certification pay is available and noted the importance of increasing employee awareness of these opportunities. Council also discussed exploring additional time-off options and other creative compensation strategies.

The City Manager stated staff will continue to monitor compensation trends and compare practices with peer municipalities. He noted that a buy-back program is not recommended for the upcoming budget cycle and that staff will continue evaluating best practices and options for future consideration.

RECESS AND BACK TO ORDER

Mayor Fletcher recessed for a short break at 8:32 p.m. and called the meeting back to order at 8:42 p.m. with all members present.

D. **Receive a report, hold a discussion, and provide staff direction on the proposed fee changes for the FY 2026-27 budget.** ***(Staff Contact: Natalie Turner, Budget and Fiscal Services Manager)***

Natalie Turner, Budget and Fiscal Services Manager, presented the proposed FY 2026-2027 budget fee changes to the City Council. The presentation included a review of comparison cities and proposed adjustments to fees for Code Enforcement, Parks and Recreation, BRiCk, Golf, Russell Farm, Utility Customer Service, and Solid Waste.

Proposed changes included eliminating or adjusting certain Code Enforcement permit fees, increasing food service and inspection-related fees, and establishing new fees for failed re-inspections and after-hours inspections. Parks and Recreation changes included phased increases to golf green fees, rental deposits and late fees, Camp BTX fees, Russell Farm rental fees, and shifting credit card processing fees to customers citywide. Utility Customer Service proposed combining initiation and transfer fees, along with increases to same-day turn-on and temporary service fees. Administrative Services proposed an increase to the solid waste fee. Household Hazardous Waste option service enhancement fee approximately $0.95 per month.

There were no questions from city council.

E. Receive a report, hold a discussion, and provide staff direction regarding the FY 2026-2027 budget supplemental requests and receive additional directions regarding the annual budget for fiscal year 2026-2027. *(Staff Contact: Tommy Ludwig, City Manager*)

Tommy Ludwig, City Manager, resented to the city council the FY 2026-2027 budget supplemental requests discussing the primary budget focus; strong fund balance, 5-year forecasting, and supplemental recommendations based on the strategic goals of the city.

City Manager Ludwig, presented the proposed general fund reductions and salary savings totaling $1,204,340. He presented the details of reductions by department and funds. He covered the general fund and park performance fund, highlighting the city council high priorities communicated at the council retreat. He also pointed out that the proposed budget is assuming a proposed Stormwater Fee. There were no questions from city council.

He continued with the General Fund forecast FY 2025 to FY 2031 and a review of the requested supplements vs the recommended supplementals. The details were covered and questions answered.

Council discussion included a request to add $50,000 for engineering support through outsourcing, for a total of $582,441, to address current staffing needs and provide additional assistance from a dedicated person. Council discussed the need for a full-time Records Coordinator and requested consideration of a full-time position instead of part-time. Council also discussed adding two firefighters and one engineer position as part of the supplemental budget requests. Final decisions will be made after review of all supplemental requests.

City Manager Ludwig continued with
- 4B Fund
- Park Performance Fund
- Hidden Creek Golf Course
- Bartlett Park Soccer complex Fund
- Chisenhall Sports complex Fund

Council discussed sponsorship opportunities at Chisenhall and park lighting improvements. Staff clarified that lighting needs include areas such as restrooms and playgrounds. Council discussed the potential impact of lighting on park usage and emphasized the importance of maintaining the golf course if funding is available.

City Manager Ludwig continued with:
- 4A Fund
- Equipment Service Fund
- Medical Transport Fund
- Miscellaneous Special Revenue Fund (Opioid Lawsuit funds) – all would be one-time fund and limited on how we can use these.

Discussion continued regarding the 4A Fund, Equipment Service Fund, Medical Transport Fund, and Miscellaneous Special Revenue Fund (Opioid Settlement Funds). Staff noted these funds are primarily one-time funding sources with specific allowable uses. Council emphasized the importance of maintaining the Police Department drug take-back program.

For TIF #2 Fund, Council discussed the replacement of the plaza Christmas tree and requested inclusion in the budget for a $72,261 purchase, including third-party setup and storage. Council also discussed plaza furniture and playground improvements, emphasizing replacement of only necessary items and deferring non-essential replacements, including chess pieces and playground features.

City Manager Ludwig concluded with the five-year forecast. No further questions were received from Council.

9. CITY COUNCIL REQUEST FOR FUTURE AGENDA ITEMS AND REPORTS

- None.

10. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

- Receive a report and hold a discussion regarding a Rule 11 agreement and abatement plan for the property located at 393 S Warren St in Burleson, Johnson County, Texas
- Receive a report and hold a discussion regarding Chapter 311 of the Texas Tax Code and Tax Increment Reinvestment Zone Number Two, City of Burleson, Texas
- Receive a report and hold a discussion regarding the Chapter 380 and Economic Development and Performance Agreement (CSO#1775-06-2021), as amended, between the City of Burleson, the Burleson 4A Economic Development Corporation, R.A. Development, Ltd, et al.

- Receive a report and hold a discussion regarding an informal reconciliation of certain City debt obligations and the terms of payment and prepayment

B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code

- Deliberation regarding the purchase, exchange, lease, or value of real property near County Road 914 generally from County Road 914A to County Road 1020 to be acquired for the construction and maintenance of a wastewater, street, and drainage project to serve existing and new development in the City where deliberation in open session would have a detrimental effect on the position of negotiations with third parties
- Deliberation regarding the purchase, exchange, lease, or value of real property near Hulen St generally from Wilshire Blvd to Candler to be acquired for the construction and maintenance of a street project to serve existing and new development in the City where deliberation in open session would have a detrimental effect on the position of negotiations with third parties
- Deliberation regarding the purchase, exchange, lease, or value of real property near Lakewood Dr to be acquired for the construction and maintenance of a street project to serve existing and new development in the City where deliberation in open session would have a detrimental effect on the position of negotiations with third parties

C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

Mayor Fletcher announced that the Council would convene into Executive Session.
Time: 10:23 p.m.

Mayor Fletcher announced that the Council would reconvene into open session.
Time: 11:39 p.m.

11. ADJOURNMENT

Motion made by Vicotria Johnson and seconded by Adam Russell to adjourn.

Motion passed 7-0.

Mayor Chris Fletcher adjourned the meeting.

Time: 11:40 p.m.

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Monica Solko
Deputy City Secretary