

## BURLESON PUBLIC LIBRARY ADVISORY BOARD

March 26, 2024  
DRAFT MINUTES

Call to Order: 6 P.M.

### Board Members Present

Daniel McClain, Chair  
Amanda Cognasi, Vice Chair  
Claire Coggin  
Janet Farmer  
Joan Coubarous  
Sara Navarrette  
Toni Wing Jenkins

### Board Members Absent

Jim Wadlow  
Gabrielle De La Cruz

### Staff Present

Sara Miller, Deputy Director-Library  
Paula Skundberg, Recording Secretary

1. **Call to Order:** 6:00 p.m.
2. **Approve the minutes from the Library Board Meeting.**
  - A. **Consider approval of the minutes from the January 23, 2024, Library Board meeting.**

A motion was made by Toni WingJenkins and seconded by Joan Coubarous to approve the minutes as presented.  
Motion passed 7-0 Absent Jim Wadlow and Gabrielle De La Cruz
3. **Citizen Appearances –**
  4. Beth Lytner came forward and shared she is meeting with a group of people to discuss a library foundation.
5. **Reports and Discussion items:**
  - A. **Hold a discussion and receive a report regarding Burleson Public Library's 2023-2024 projects. (Staff Presenter Sara Miller, Deputy Director-Library)**

Staff gave an update on the library's 2023 and 2024 projects.

    - Library programming and outreach vehicle, Reading Rover has been delivered; the first event is Light Up the Night, Saturday, April 6, and a ribbon cutting with the Burleson Area Chamber of Commerce is set for Thursday, April 25.
    - Meeting and conference room furniture is on order and delivery will be scheduled.
  - B. **Hold a discussion and receive a report regarding the Burleson Public Library services and programs. (Staff Presenter Sara Miller, Deputy Director-Library)**

Staff gave an update of library services and programs for January and February 2024 which included an overview of the programs for all age groups, community events, Library of Things (the LOT), BISD Art Display (Nick Kerr Middle School and STEAM Academy at Stribling Elementary), Social Media spotlights and library statistics.

**6. Board Requests for future agenda items or reports**

- Toni WingJenkins requested a discussion item about branding for the library.
- Discussed Duo-lingo language learning app.
- Discussed feedback regarding the library facility study and master plan.

**7. Adjourn**

There being no further business, Chair Daniel McClain adjourned the meeting.

Time – 6:26 p.m.

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Paula Skundberg, Recording Secretary