
City Council Regular Meeting

DEPARTMENT: Community Services
FROM: Sara Miller, Deputy Director-Library
MEETING: November 4, 2024

SUBJECT:

Request authorization of a Cooperative Purchase Agreement for the purchase and lease of physical books for the Burleson Public Library, using Texas Smart Buy Contract 715-M2, in the amount of \$65,000.

SUMMARY:

The Texas Smart Buy Contract 715-M2 provides a discount off the publisher's list price for each title and provides pricing for cataloging and shelf-ready processing options. Shipping costs are free.

Discounts:

- 46.5% off trade hardcover editions
- 40% off paperback editions
- 23% off library bound paperback editions
- \$1.24 per item for automated cataloging and processing (includes book jacket, spine label, barcode label, RFID tag application/programming and MARC record)

Burleson library cardholders checked out 236,337 physical items in FY2024. The library spent approximately \$44,000 purchasing physical library books and added 2,863 titles to the collection in FY2024.

The collection turnover rate is currently 4.71 for physical materials, indicating that each item in the collection checks out 4-5 times a year on average. While demand for digital materials has increased, physical items remain very popular, especially children's materials. If authorized, this agreement will allow staff to purchase individual library books throughout the year as they are released.

By leasing multiple copies of popular titles, library staff can meet the demand for bestsellers at the library and keep wait times down for customers. Brodart Books & Library Services offers a leasing plan for \$17,280 that includes 80 leased titles per month.

RECOMMENDATION:

Staff recommends authorizing a Cooperative Purchase Agreement for the purchase and lease of physical books for the Burleson Public Library, using Texas Smart Buy Contract 715-M2, in the amount of \$65,000.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

FISCAL IMPACT:

The associated cost of the purchases is not to exceed \$65,000 for the fiscal year.

Library account number 1016001 61005 for \$47,720.

Library account number 101600162035 for \$17,280.

STAFF CONTACT:

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