

**BURLESON CITY COUNCIL REGULAR MEETING
OCTOBER 21, 2024
DRAFT MINUTES**

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson
Alexa Boedeker
Chris Fletcher
Larry Scott
Dan McClendon
Adam Russell

COUNCIL ABSENT:

Staff present

Tommy Ludwig, City Manager
Eric Oscarson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 5:30 p.m.

Mayor Fletcher called the meeting to order. **Time: 5:30 p.m.**

Invocation – Bob Massey, Pastor emeritus Grace Bible Fellowship

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. PUBLIC PRESENTATIONS

A. Proclamations

- A Proclamation recognizing October 20 - 26, 2024, as "Friends of Libraries Week" in the City of Burleson. (*Recipient: Friends of Burleson Public Library*)
- A Proclamation recognizing October 2024, as "National Chiropractic Health Month" in the City of Burleson. (*Recipient: Joseph Adams, Texas Chiropractic Association*)

B. Presentations

- -2024 National Procurement Institute's Achievement of Excellence in Procurement Award (*Staff Contact: Richard Abernethy, Director of Administrative Services*)
- -Adoptable Shelter Pet (*Staff Contact: DeAnna Phillips, Director of Community Services*)

C. Community Interest Items

- Congratulation to the new Miss Burleson Madison Dawson and the new Miss Teen Burleson Carissa Rowland at the Ms. Burleson/Mansfield Pageant.
- Thank you to the Police Department on their successful open house, Council appreciated the invitation.
- Congratulations to all the Fire Fighters on their promotions during the Fire Department pinning ceremony.
- A proud moment last week during the TML Conference, another city complimented our website and said they used our format. Thank you to the Communications Department and Information Technology departments for their work on the website.
- Join us, October 28, at 6 pm, for Johnson County Q&A Town Hall on the bond election, Burleson City Hall, Council Chambers, 141 W. Renfro Street.
- Thanks, helping me for the Happy Birthday Victoria Johnson.
- Reminder, early voting has begun, Council strongly encourages everyone to go out and vote.
- Great job to the Economic Development Department on their presentation during the Chamber Fall luncheon.
- Great turnout at the annual Burleson Opportunity Fund breakfast of Champions.
- American Red Cross held their Sound the Alarm event where they installed free alarms in Burleson.

3. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn

- None.

B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.

- Withdraw item 5I from the agenda.

4. CITIZEN APPEARANCES

- None.

5. CONSENT AGENDA

A. Minutes from the October 7, 2024 regular council meeting. (Staff Contact: Amanda Campos, City Secretary)

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

B. CSO#5621-10-2024, minute order ratifying the 4A Economic Development Corporation Board's actions taken on the approval of an Amendment to the Performance Agreement 4A100223C&CBurleson between the Burleson 4A Economic Development Corporation and C&C Burleson, LLC. for a development

located at 425 SW Wilshire Blvd in Burleson, Texas. (Staff Contact: Alex Philips, Economic Development Director)

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- C. CSO#5622-10-2024, minute order ratifying the 4A Economic Development Corporation Board's actions for authorization to spend \$68,640 for schematic design for a community park and associated development with Land Design. (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- D. CSO#5623-10-2024, professional services agreement for a schematic design project with Land Design in the amount of \$124,800 with a project contingency of \$12,480 for a total project of \$137,280. (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- E. CSO#5624-10-2024, contract to award bid RFP 2024-023 to Sky Elements for the Holiday Drone Show with two optional one-year administrative renewals at the total price of \$77,728. (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- F. CSO#5625-10-2024, Sole Source agreement with OCLC, Inc. for cloudLibrary and newsstand annual subscriptions and the purchase of eBooks, eAudiobooks, and other digital media from the cloudLibrary collection in the amount of \$56,448.60. (Staff Contact: Sara Miller, Deputy Director-Library)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- G. CSO#5626-10-2024, minute order to increase the total amount of payments under the agreement with Core & Main, L.P. (CSO# 3083-09-2022) for the**

purchase of water meters in the amount of \$215,000. (Staff Contact: Errick Thompson, Director of Public Works)

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- H. CSO#5627-10-2024, minute order appointing Errick Thompson, Director of Public Works, as voting member and Michelle McCullough, City Engineer, as alternate member of the City of Fort Worth's Wholesale Water and Wastewater Customer Advisory Committee for fiscal year 2025. (Staff Contact: Errick Thompson, Director of Public Works)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- I. CSO#5628-10-2024, minute order authorizing the City Manager to authorize a speed study of West Renfro Street between SW Alsbury Drive and State Highway 174 / Wilshire Boulevard with Westwood Professional Services in the amount of \$8,000, in accordance with Council Policy 17, Section II(iii). (Staff Contact: Errick Thompson, Director of Public Works) – WITHDRAWN.**

Item 5I was withdrawn from the agenda.

- J. CSO#562910-2024, contract with Tarrant County for Election Services for the November 5, 2024 Special Local Option election. (Staff Contact: Monica Solko, Deputy City Secretary)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- K. CSO#5630-10-2024, Cooperative Purchase Agreement with Axon Enterprise, Inc. for the purchase of Unmanned Aerial Surveillance (UAS) licenses and a fotokite (tethered drone) through BuyBoard Contract No.718-23 in an amount of \$110,213.08 over five years. (Staff Contact: Wes Routson, Support Bureau Lieutenant)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- L. CSO#5631-10-2024, Cooperative Purchase Agreement with Axon Enterprise, Inc. for the purchase of Body Worn Cameras, In-Car Cameras, Evidence.com licenses, and Tasers through BuyBoard Contract No.743-24 in an amount of \$37,014.78 over five years. Additionally, a contingency amount not to exceed**

\$200,000.00 is requested for potential purchases on this contract to support the onboarding of new officers and equipment. The total amount authorized is \$237,014.78 over four years. (Staff Contact: Wes Routson, Support Bureau Lieutenant)

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- M. CSO#5632-10-2024. cooperative purchase agreement for the purchase of computers, monitors, and peripheral equipment from Dell Marketing LP through a cooperative purchase agreement with OMNIA Partners (01-143) in the amount of \$184,000. (Staff Contact: James Grommersch, Chief Technology Officer)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- N. CSO#5633-10-2024, contract with CDW Government LLC for the purchase of wireless access points, security cameras, monitors, and peripherals equipment utilizing an Omnia Partners contract in the amount of \$118,000. (Staff Contact: James Grommersch, Chief Technology Officer)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- O. CSO#5633-10-2024, contract with CDW Government LLC for the purchase of wireless access points, security cameras, monitors, and peripherals equipment utilizing a TIPS contract in the amount of \$118,000. (Staff Contact: James Grommersch, Chief Technology Officer)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- P. CSO#5633-10-2024, contract with CDW Government LLC for the purchase of wireless access points, security cameras, monitors, and peripherals equipment utilizing a Sourcewell contract in the amount of \$118,000. (Staff Contact: James Grommersch, Chief Technology Officer)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- Q. CSO#5633-10-2024, contract with CDW Government LLC for the purchase of wireless access points, security cameras, monitors, and peripherals equipment utilizing a DIR contract in the amount of \$118,000. (Staff Contact: James Grommersch, Chief Technology Officer)**

Motion made by Larry Scott and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- R. ETJ Release Petition for 1805 CR 706 (Case 24-280): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 35.087 acres of land addressed as 1805 CR 706. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Motion made by Larry Scott and seconded by Adam Russell to deny.

Motion to deny passed 7-0.

6. DEVELOPMENT APPLICATIONS

- A. CSO#5634-10-2024, ordinance for a zoning change request from “A” Agricultural to “SF16” Single-family dwelling district 16 for a proposed subdivision with minimum 16,000 square foot lots located at 10732 CR 1020 (Case 24-195). (First & Final Reading) (Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval 7 to 1)**

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 5:59 p.m.**

No speakers.

Mayor Fletcher closed the public hearing. **Time: 6:00 p.m.**

Motion made by Dan McClendon and seconded by Alexa Boedeker to approve.

Motion passed 7-0.

7. GENERAL

Lisandra Leal, Assistant City Secretary, announced that items 7A and 7B will be presented together but voted on separately.

- A. CSO#5635-10-2024, contract to award the bid ITB 2024-022 to Gratex Utilities Inc. for the waterline and fire hydrant relocation of SH174 Widening project (project #197405) in the amount of \$73,715.50 with a 10% contingency of**

\$7,371.55 for a total authorization of \$81,087.05. (Staff Contact: Eric Oscarson, Deputy City Manager)

Eric Oscarson, Deputy City Manager, presented a contract to the city council.

Motion made by Dan McClendon and seconded by Alexa Boedeker to approve.

Motion passed 7-0.

B. CSO#5636-10-2024, resolution adopting a Sidewalk Policy for SH174 Widening project (project #197405). (Staff Contact: Eric Oscarson, Deputy City Manager)

Motion made by Victoria Johnson and seconded by Phil Anderson to approve.

Motion passed 7-0.

C. CSO#5637-10-2024, amendment to contract CSO#5599-09-2024 with C1S for an interior renovation and pool resurfacing package for the Burleson Recreation Center at the guaranteed max price of \$1,364,408. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham, Director of Parks and Recreation, presented an amended contract to the city council.

Motion made by Adam Russell and seconded by Victoria Johnson to approve.

Motion passed 7-0.

D. CSO#5638-10-2024, contract through Buyboard Cooperative Purchasing agreement with Gametime for a playground at Centennial Park in the amount of \$466,026.80 with a project contingency of \$13,441.70, for a total of \$479,468.50. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham, Director of Parks and Recreation, presented an amended contract to the city council.

Bill Janusch, 117 NE Clinton Street, came forward with concerns on the speediness of the project and to bring awareness on disabilities when considering playground equipment.

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve.

Motion passed 7-0.

E. Public hearing and consider approval of an ordinance designating an approximately 30 acre tract of land (the property is generally described as near the northeast corner of the Vantage Dr. and Conveyor Dr. (FM 917) intersection located in Highpoint Business Park, City of Burleson, Johnson County, Texas) as "Tax Abatement Reinvestment Zone Number 009, City of Burleson" under Chapter 312 of the Texas Tax Code. (First Reading) (Staff Contact: Alex Philips, Director of Economic Development)

Alex Philips, Director of Economic Development, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 6:34 p.m.**

No speakers.

Mayor Fletcher closed the public hearing. **Time: 6:34 p.m.**

Motion made by Alexa Boedeker and seconded by Victoria Johnson to approve.

Motion passed 7-0.

8. REPORTS AND PRESENTATIONS

A. Receive a report, hold a discussion and provide staff feedback on a proposed egret abatement program. (Staff Contact: DeAnna Phillips, Director of Community Services)

DeAnna Phillips, Director of Community Services, presented the proposed egret abatement program to the city council.

Mayor Fletcher announced that there were technical issues with the presentation asked to take a short break to fix the issue.

RECESS AND BACK TO ORDER

Mayor Fletcher recessed for a short break at 6:43 p.m. and called the meeting back to order at 6:50 p.m. with all members present.

Ms. Phillips continued with the presentation.

Options to consider for the program:

1. Reimbursement of habitat modification
2. Reimbursement of netting exclusion
3. Buying and preparing deterrent go-kits for owners
4. Purchase of additional sound/laser machines
5. Additional marketing outreach
6. Reduction in water bills
7. Reimbursement for hiring a cleaning service
8. Reimbursement for Oncor disconnect/reconnect fee

After a brief discussion and questions by Council, consensus was in favor of marketing outreach to include city noise ordinance, buying and preparing deterrent go-kits for owners in the area and to allocate funds for deterrent equipment for staff to use.

Tommy Ludwig, City Manager, stated that an item would be prepared and brought to Council for consideration in November. .

- B. Receive a report, hold a discussion and provide staff feedback regarding the parks and recreation accreditation process (*Staff Contact: Jen Basham, Director of Parks and Recreation*).**

Jen Basham, Director of Parks and Recreation, presented the parks and recreation accreditation process to the city council.

There were no comments from the council.

9. LEGISLATIVE - REPORTS AND RELATED ACTION ITEMS - MOVED

This is a standing item on the agenda of every regular meeting of the City Council that allows the City Council to receive reports, hold discussions, and give staff direction regarding any legislative matters pertaining to the 89th Texas legislative session. Additional action items may be specifically listed below when required.

- None.

10. CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS

- Arborist report/presentation on the trees in Burleson.

11. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code

- Discuss and receive direction on certain parcels of real property for the expansion of the intersection of Alsbury Boulevard and SW Hulen St and the expansion of County Road 1020 generally near such intersection in Johnson County, Texas where deliberation in open session would have a detrimental effect on the position of negotiations with third parties.

C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

Motion was made by Adam Russell and seconded by Victoria Johnson to convene into executive session. **Time: 7:24 p.m.**

Motion passed 7-0.

Motion was made by Victoria Johnson and seconded by Adam Russell to reconvene into open session. **Time: 8:00 p.m.**

Motion passed 7-0.

12. **ADJOURNMENT**

Motion made by Adam Russell and seconded by Dan McClendon to adjourn.

Mayor Chris Fletcher adjourned the meeting.

Time: 8:01 p.m.

Monica Solko
Deputy City Secretary