
City Council Regular Meeting

DEPARTMENT: Information Technology

FROM: Hugo Rodriguez, Deputy Chief Technology Officer, IT

MEETING: November 4, 2024

SUBJECT:

Consider approval of a contract for the purchase of a software archiving platform from Smarsh for one year through a cooperative purchasing agreement with DIR (DIR-TSO-4317) in the amount of \$51,542.22 (Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)

SUMMARY:

Smarsh offers BTX-IT a powerful archiving solution that enhances compliance and simplifies data management through a three-year contract. By capturing digital communications across email, mobile messages, and social media platforms like Facebook, Instagram, and Twitter, Smarsh ensures that BTX-IT can easily access and manage critical information. Additionally, with robust support services and educational resources through Smarsh University, BTX-IT can empower its team to optimize the use of these tools, ultimately driving efficiency and protecting valuable data throughout the duration of the contract.

RECOMMENDATION:

Approve the contract with Smarsh.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

NA

FISCAL IMPACT:

Software M&R: 6108001-63506 | \$51,542.22

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