

BURLESON PUBLIC LIBRARY ADVISORY BOARD
February 28, 2023
DRAFT MINUTES

Call to Order – 6 PM.

Roll Call

Board Members Present

Jim Wadlow
Gabrielle De La Cruz
Sarah Navarrette
Claire Coggin
Joan Coubarous
Daniel McClain (*arrived at 6:03 p.m.*)

Board Members Absent

Amanda Cognasi

Staff in Attendance:

Sara Miller, Deputy Director-Library
Paula Skundberg, Recording Secretary

1. **Call to Order 6 PM**
2. **Approve the minutes from the Library Board meeting.**
 - A. **Consider approval of the minutes from February 28, 2023 Library Board meeting.**

Motion was made by Jim Wadlow and seconded by Sarah Navarrette to approve the minutes with amendment to 2023 meeting schedule.

Motion Passed 6-0. Absent Amanda Cognasi

3. **Citizen Appearances**
4. **Reports and Discussion Items:**
 - A. **Hold a discussion and receive a report regarding the Burleson Public Library's 2022-2023 projects. (Staff Contact: Sara Miller, Deputy Director-Library)**

Staff gave a presentation of Library Projects for fiscal year 2022-2023. Discussion included overview of Library Master Plan & Facility Study Year One: Complete and Year Two: On hold pending property acquisition; the addition of a Youth Services Librarian, Wendy Lastovica-Alvey; the purchase of Library Outreach Vehicle (approved at last Council Meeting) estimate delivery date to be late summer/early fall 2023; Library Public Furniture - three proposals have been received; and the reconfiguration of the library workroom. Staff responded to board member's comments and questions.

B. Hold a discussion and receive a report regarding Burleson Public Library services and programs. (Staff Contact: Sara Miller, Deputy Director-Library)

Staff gave a presentation regarding the library services and programs which included circulation statistics - digital checkouts up +26%, an overview of the Library of Things collection – Disc Golf Kit, Book Club Kits, Read It Again Kits, Board Games and camping equipment; and a summary of programs and activities - children, teens, adults and all ages groups, plus special events - Christmas at the Library (December 2022) and The Great Giveback (January 2023). Staff responded to board member's comments and questions.

5. Board Requests for Future Agenda Items or Reports

- January statistical data sheet very useful information

6. Adjourn

There being no further business, Chair Joan Coubarous adjourned the meeting.

Time – 6:44 PM

Paula Skundberg, Recording Secretary