

Planning & Zoning Commission Meeting

DEPARTMENT:	Development Service	es

FROM: Tony D. McIlwain, AICP, CFM, Director

MEETING: June 28, 2022

SUBJECT:

Consider approval of a minute order finding that the absence of Commissioner Dyer from the May 10th, 2022 meeting was due to sickness, and excusing his absences from the April 26, May 10, and May 24, 2022, meetings.

SUMMARY:

Prior to the Planning and Zoning Commission meeting of June 6th, 2022, staff advised Mr. Dyer that he had missed three consecutive, regularly scheduled Planning and Zoning Commission meetings. Commissioner Dyer provided staff with correspondence explaining that was that he was ill on the Planning and Zoning Commission meeting date of May 10th and missed the April 26th and May 24th meetings due to work conflicts.

OPTIONS:

- 1) Approve the minute order
- 2) Deny the minute order

RECOMMENDATION:

Staff recommends approval of the minute order excusing the absences of Commissioner Dyer from the Planning and Zoning Commission meetings of April 26th, May 10th and May 24th, 2022.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

None

FISCAL IMPACT:

None

STAFF CONTACT:

Tony D. McIlwain, AICP, CFM Director <u>tmcilwain@burlesontx.com</u> 817-426-9684