

BURLESON CITY COUNCIL REGULAR MEETING
MAY 5, 2025
DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson
Alexa Boedeker
Chris Fletcher
Larry Scott
Dan McClendon
Adam Russell

COUNCIL ABSENT:

Staff present

Tommy Ludwig, City Manager
Eric Oscarson, Deputy City Manager
Harlan Jefferson, Deputy City Manager
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Allen Taylor, City Attorney
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER

Mayor Fletcher called the meeting to order. **Time: 5:30 p.m.**

Invocation – Buster Swoopes, Chaplain, Texas Health Huguley Hospital

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. PUBLIC PRESENTATIONS

A. Proclamations

- A Proclamation recognizing May 4 - May 10 as "Public Service Recognition Week" in the City of Burleson. *(Recipient: City of Burleson Employee Appreciation Committee)*
- A Proclamation recognizing May 4 - May 10 as "Municipal Clerks Week" in the City of Burleson. *(Recipient: Monica Solko, Deputy City Secretary and staff)*

B. Presentations

- Receive an update and recognize the members of the FY 24-25 Mayor Youth Council. *(Staff Contact: Janalea Hembree, Assistant to the City Manager)*

- Receive a report to recognize the selected Employee of the Quarter for the 1st Quarter of 2025. (Staff Contact: Cheryl Marthiljohni, Director of Human Resources)

C. Community Interest Items

- Congratulations to Alex Phillips, Director of Economic Development, for being appointed to the Texas Downtown Board.
- Join us for Burleson Animal Shelter Night at Cleburne Railroaders on May 9th, gates open at 6 p.m., \$5 from every ticket will be donated to the Burleson Animal Shelter.
- Join us for Mother's Day Outing, Saturday, May 10th, 5 p.m. to 7 p.m., Mayor Vera Calvin Plaza, 141 W. Renfro.
- Join us for Super Safety Saturday, May 17th, 9 a.m. to 12noon, Texas Health Neighborhood Care and Wellness, 2750 SW Wilshire Blvd.
- Happy Birthday Audrey!
- Thank you to staff for a great Trash Bash event.
- Congratulations on your retirement and thank you to Busy B Bakery's for 30+ years in the City of Burleson.
- Great presentation at the Chamber State of Education luncheon.
- Great turnout at the Cinco de Mayo event Saturday. Thank you to staff and volunteers for helping with the event.

3. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn

- None.

B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.

- None.

4. CITIZEN APPEARANCES

- None

5. CONSENT AGENDA

A. Minutes from the April 21, 2025 regular council meeting. (Staff contact: Lisandra Leal, Assistant City Secretary)

Motion made by Alexa Boedeker and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0

B. CSO#5796-05-2025, Medical Services Interlocal and Mutual Aid Agreement between the City of Burleson and CareFlite, a Texas Nonprofit Corporation, to enhance emergency medical services capabilities within the City of Burleson and the CareFlite service area.(Staff Contact: Casey Davis, Fire Chief)

Motion made by Alexa Boedeker and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0

- C. CSO#5797-05-2025, Fire, Rescue, and Medical Services Interlocal and Mutual Aid Agreement between the City of Burleson and the City of Cleburne, to enhance fire, rescue and emergency medical services capabilities within the City of Burleson and the City of Cleburne service area.(Staff Contact: Casey Davis, Fire Chief)**

Motion made by Alexa Boedeker and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0

- D. CSO#5798-05-2025, contract with Wilson Bauhaus Interiors for furniture related to the City Hall Renovation project in the amount of \$159,650.02. (-FA2303) (Staff Contact: Eric Oscarson, Deputy City Manager)**

Motion made by Alexa Boedeker and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0

- E. CSO#5799-05-2025, ordinance appointing Cass Callaway for a two-year term ending May 15, 2027 to serve as Associate Judge for the City of Burleson. (Final Reading). (Staff Contact: Monica Solko, Deputy City Secretary).**

Motion made by Alexa Boedeker and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0

- F. ETJ Release Petition for 4301 Smiling Hills CT (Case 25-097): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 5.53 acres of land know as Tract 22, Smiling Hill. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Motion made by Alexa Boedeker and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0

6. DEVELOPMENT APPLICATIONS

- A. CSO#5800-05-2025, ordinance change request from “A, Agricultural”, to “SFE, Single-family Estate District” located at 2120 Houston Rd (Case 25-070). (First and Final Reading) (Staff Contact: Tony McIlwain, Development Services**

Director) (The Planning and Zoning Commission recommended approval unanimously)

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened and continued the public hearing. **Time: 5:58 p.m.**

Mayor Fletcher closed the public hearing. **Time: 5:58 p.m.**

Motion made by Dan McClendon and seconded by Adam Russell to approve.

Motion passed 7-0

7. GENERAL

A. CSO#5801-05-2025, resolution creating the Chisholm Summit Public Improvement District (PID). (Staff Contact: Tony McIlwain, Development Services Director)

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened and continued the public hearing. **Time: 6:01 p.m.**

Mayor Fletcher closed the public hearing. **Time: 6:01 p.m.**

Motion made by Larry Scott and seconded by Alexa Boedeker to approve.

Motion passed 7-0

B. CSO#5802-05-2025, resolution nominating candidates to fill a vacancy on the Board of Directors for the Central Appraisal District of Johnson County. (Staff Contact: Janalea Hembree, Assistant to the City Manager)

Janalea Hembree, Assistant to the City Manager, presented a resolution to the council.

No action was taken.

8. REPORTS AND PRESENTATIONS

A. Receive a report, hold a discussion, and provide staff direction regarding current and upcoming grant opportunities. (Staff Contact: Janalea Hembree, Assistant to the City Manager)

Janalea Hembree, Assistant to the City Manager, reported on the current and upcoming grant opportunities to the city council.

There were no questions from the Council. Tommy Ludwig, City Manager, stated that staff would come back at a later date and provide another update.

B. Receive a report, hold a discussion, and provide staff direction regarding the Outdoor Warning System (OWS). (Staff Contact: Joe Laster, Emergency Operations Manager)

Joe Laster, Emergency Operations Manager, reported on the Outdoor Warning System (OWS) to the city council.

Council was in favor of the presentation as presented.

C. Receive a report, hold a discussion, and provide staff direction regarding the BTX-IT strategic plan and vision for 2022-2028. (Staff Contact: James Grommersch, Chief Technology Officer)

James Grommersch, Chief Technology Officer, reported on the BTX-IT strategic plan and vision for 2022-2028 to the city council.

There were no questions from Council.

D. Receive a report, hold a discussion, and provide staff direction regarding the BTX-IT Radio Refit and Resilient Public Safety Communications program. (Staff Contact: James Grommersch, Chief Technology Officer)

James Grommersch, Chief Technology Officer, reported on the BTX-IT Radio Refit and Resilient Public Safety Communications program to the city council.

Council was happy with the presentation.

9. LEGISLATIVE - REPORTS AND RELATED ACTION ITEMS

This is a standing item on the agenda of every regular meeting of the City Council that allows the City Council to receive reports, hold discussions, and give staff direction regarding any legislative matters pertaining to the 89th Texas legislative session. Additional action items may be specifically listed below when required.

- Janalea Hembree, Assistant to the City Manager, came forward with an update on the council requested watch bills.

10. CITY COUNCIL REQUEST FOR FUTURE AGENDA ITEMS AND REPORTS

- None.

11. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

No executive session needed.

12. ADJOURNMENT

Motion made by Adam Russell and seconded by Victoria Johnson to adjourn.

Mayor Chris Fletcher adjourned the meeting.

Time: 7:09 p.m.

Monica Solko
Deputy City Secretary