

FINANCE & INTERNAL SERVICES COUNCIL COMMITTEE

March 13, 2023
DRAFT MINUTES

Council present:

Dan McClendon
Victoria Johnson
Rick Green

Council Absent:

Staff present

Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Bryan Langley, City Manager
Martin Avila, Finance Director
John Butkus, Assistant Finance Director

1. Call to order – Time: 10:00 am.

2. Citizen Appearances:

None.

3. Consent Agenda

- A. Consider approval of the minutes from the March 7, 2022 Finance & Internal Services Council Committee. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Rick Green and Victoria Johnson to approve.

Motion passed 3-0.

4. Reports and Discussion Items

- A. Receive a report, hold a discussion and give staff direction regarding fiscal year 2021-2022 Annual Comprehensive Financial Report (ACFR), Single Audit Report and the annual audit. (Staff Presenter: Martin Avila, Director of Finance).**

Martin Avila, Director of Finance, presented the FY 2021-2022 Annual Comprehensive Financial Report to the committee.

Motion made by Dan McClendon and seconded by Rick Green to approve.

Motion passed 3-0.

- B. Receive a report, hold a discussion and give staff direction regarding the proposed new City Council Policy #41, Debt Management Policy. (Staff Presenter: Martin Avila, Director of Finance)**

Martin Avila, Director of Finance, presented the proposed new City Council Policy #41, Debt Management Policy to the committee.

Motion made by Dan McClendon and seconded by Victoria Johnson to bring forward to the full council in June as a work session item.

Motion passed 3-0.

C. Receive a report, hold a discussion and give staff direction regarding the proposed amended City Council Policy #32, Financial Policy. (Staff Presenter: Martin Avila, Director of Finance)

Martin Avila, Director of Finance, presented the proposed amendment to City Council Policy #32, Financial Policy to the committee.

Motion made by Dan McClendon and seconded by Victoria Johnson to bring forward to the full council in June as a work session item.

Motion passed 3-0.

5. Board Requests for Future Agenda Items or Reports

- None.

6. Adjourn

There being no further business Chair Dan McClendon adjourned the meeting.

Time: 11:30 a.m.

Monica Solko
Deputy City Secretary