
City Council Regular Meeting

DEPARTMENT: Community Services
FROM: Sara Miller, Deputy Director-Library
MEETING: October 3, 2022

SUBJECT:

Consider approval of an amendment to an existing professional services contract with 720 Design, Inc. for year two of the Burleson Public Library's master plan and facility study in the amount not to exceed \$40,000. *(Staff Contact: Sara Miller, Deputy Director-Library)*

SUMMARY:

The purpose of the master plan and facility study is to provide an extensive analysis of the Burleson Public Library, its current facilities, and methods of service to determine the need for facility or service expansion. In December 2021, the City of Burleson contracted with 720 Design to develop a needs assessment including benchmarking, stakeholder interviews, community input through focus groups and surveys, and discovery tours of other library facilities. Year two will address space and facility needs necessary to support future programming demands and estimated costs of recommended renovations, additions or new construction.

OPTIONS:

- 1) Example: Approve as presented
- 2) Example: Approve with changes
- 3) Example: Deny

RECOMMENDATION:

Staff recommends approving the amendment to the existing professional services contract with 720 Design, Inc. for year two of the Burleson Public Library's master plan and facility study in the amount not to exceed \$40,000.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

List date and description of any prior action related to the subject

FISCAL IMPACT:

The associated cost of the purchases is not to exceed \$40,000 for the fiscal year.

Library account number 001-1611-451.5508 for \$40,000.

STAFF CONTACT:

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