

# Parks Building – FF&E Installation Contract

City Council Meeting  
October 3, 2022

Presented by Jen Basham, Director of Parks and Recreation

# Overview

- ① Background
- ② Budget and Funding
- ③ Design and Programming
- ④ Furniture, Fixtures, and Equipment RFP
- ⑤ Timeline Updates
- ⑥ Recommendations and Approval

# Background

- October 2021 – City Council approved design contract with Ron Hobbs Architects for new Parks Service Center building
- November 2022 – City issued Requests for Proposals for qualified construction firms to provide Construction Manager-At-Risk (CMAR) Services necessary for construction of Parks Service Center
- May 2022 – City Council approved construction Bid Pack 1 of 2 for guaranteed maximum price (GMP) of \$1,154,297.00
  - This package included structural and architectural items due to lead times
- June 2022 – City Council approved construction Bid Pack 2 of 2 for GMP of \$2,884,835.00
  - This package included the remaining items for construction: plumbing, electrical, mechanical, civil and landscape

# Total Project Funding Summary



Estimated Completion Date: March 2023

Funding: Sale of existing properties, Chesapeake Settlement and 4B

Funding Breakdown:

- \$500,000 General Fund FY 2022
- \$550,000 Chesapeake Settlement
- \$1,090, 000 Sale of properties
- \$2,360,000 4B
- \$4,500,000 Total



# New Service Center - 725 SE John Jones Dr.

- 9,386 SF of building space (minus mezzanine)
  - 3 offices
  - 2 restrooms with shower
  - Warehouse space
  - Workshop area
  - 3 indoor vehicle bays
  - Storage mezzanine (2,810 SF)
- Consolidates all service center and storage needs



# Building Elevations



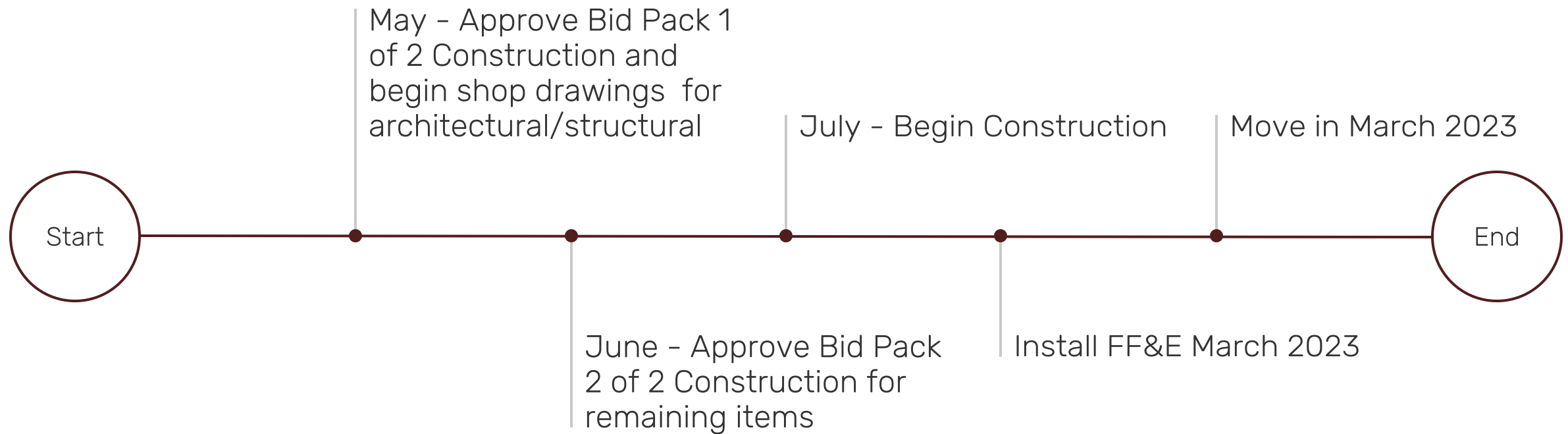


# Furniture, Fixtures and Equipment (FF&E)



- FF&E
  - Interior furnishings and design
  - Warehouse organization, benches, and shelving
  - Appliances
  - Storage of owner goods until installation
- RFP was issued and evaluated in house and scored on the following criteria:
  - Qualifications/Experience
  - Cost of Goods
  - Product Delivery and Storage
- Of the three firms that responded to RFP, Business Interiors presented the best overall value to the City for project at \$58,079.60
- Price including a 10% contingency: **\$63,887.56**  
Original Budget for FF&E is \$250,000

# Estimated Timeline





# Options for FFE Installation Award

Staff recommendation



Approve a contract with Business Interiors for the installation of FF&E for the new Parks Building for an amount not to exceed \$63,887.56



Deny approval of a contract with Business Interiors for the installation of FF&E for the new Parks Building for an amount not to exceed \$63,887.56