

RON HOBBS ARCHITECTURE & INTERIOR DESIGN, LLP

September 8, 2022

Jen Basham
Parks & Recreation Director
550 NW Summercrest Boulevard
Burleson, TX 76028

Re: Furniture Bid Recommendation for Parks Annex

Dear Jen:

I want to thank you for this opportunity to provide our recommendation for the Parks Annex Furniture Bid. The three bids received were from the following companies. All bids were from qualified companies.

- Business Interiors - \$63,887.56
- Royer Commercial Interiors - \$74,620.48
- WRG - \$81,331.47

Bid information received included the following:

- Company Information and References
- Cost
- Product information
- Furniture Plan
- Schedule

Findings:

- Business Interiors had the most complete list of products, while the other two were missing or lacking sufficient information for specific items.
- Business Interiors allows for 4 months storage at no cost with \$1,878 per month after. Royer provides 30 days free, while WRG storage cost is not clear and charges for change in delivery date at a rate of \$350 per change.
- Business Interiors installation cost is \$5,760.00, while the other two companies are at \$9,685 for Royer and \$8,691.00 for WRG.

We recommend that the City accept the bid from Business Interiors and finalize selections of finishes with staff to proceed with purchase. Purchase orders should be completed by December 26th to guarantee pricing.

We also recommend the City hold a 10% contingency to allow for additional unforeseen items that might be required to furnish the Parks Annex building.

Please let us know if you have any questions related to this recommendation. Thank you again for this opportunity.

Sincerely,



Wadona Stich
RON HOBBS ARCHITECTURE & INTERIOR DESIGN, LLP