
City Council Regular Meeting

DEPARTMENT: Fire/EMS
FROM: Casey Davis, Assistant Fire Chief
MEETING: September 18, 2023

SUBJECT:

Consider approval of an amendment to contract CSO#5135-06-2023 for three years with ImageTrend, LLC for the purchase of a master software and services agreement for the Fire/EMS department records management system in the amount of \$26,528. (Staff Contact: Casey Davis, Assistant Fire Chief)

SUMMARY:

The City of Burleson entered into a three-year contract with ImageTrend LLC on June 20, 2023, with a not-to-exceed value of \$140,014.00 for the acquisition of master software services. However, during the software implementation process, the IT department identified a potential security risk related to the breach of protected health information of patients. In response to this security concern and in alignment with HIPAA recommendations, the IT department has proposed the following security enhancements:

1. **Single Microsoft Azure Active Directory SSO:** The addition of this feature will ensure uniform password protection for all system users and streamline the process of revoking user access when necessary. This enhancement is especially valuable in cases where employees leave the city.
2. **IP Address Restriction:** Implementing this security measure will restrict program access solely to approved devices within the city network, effectively fortifying the system against unauthorized access.

The total amendment increases the cost of the contract by \$26,528, for a total of \$166,542. Furthermore, there is a requirement to establish additional hospital connections to the system, which will be addressed as part of this security enhancement effort.

OPTIONS:

- 1) Approve as presented
- 2) Deny

RECOMMENDATION:

Staff recommends approval

PRIOR ACTION/INPUT (Council, Boards, Citizens):

Council Approved Current Contract # CSO5135-06-2023 on 6-20-2023

FISCAL IMPACT:

Annual payment will be made from Information Technology Budget 6108001-63506 – 3 year contract, Year 1 \$62,109., Year 2 \$50,715, and Year 3 \$53,718. Total Contract - \$166,542

STAFF CONTACT:

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