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**Old Town Design Standards Review Committee**

**DEPARTMENT:** Development Services  
**FROM:** Peggy Fisher, Administrative Assistant Sr.  
**MEETING:** September 17, 2025

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**SUBJECT:**

Approve the minutes from July 17, 2025 Regular Session of the Old Town Design Standards Review Committee meeting.

**SUMMARY:**

Minutes from the July 17, 2025 Regular Session of the Old Town Design Standards Review Committee meeting

**RECOMMENDATION:**

Approve as presented

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

None

**REFERENCE:**

None

**FISCAL IMPACT:**

None

**STAFF CONTACT:**

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# OLD TOWN DESIGN STANDARDS REVIEW COMMITTEE

July 17, 2025  
MINUTES

## Roll Call

### Members Present

Art Brucks(Chair)  
Neal Jones  
Mary Slaney  
Tim Spears(Vice Chair)  
Jeremy Bleeker  
Stacey Henry  
Marsha Bloxom  
Jessica Shrauner

### Members Absent

### Staff

Tony McIlwain, Director Development Services  
Emilio Sanchez, Assistant Director Development Services  
Peggy Fisher, Administrative Assistant

## **1. Call to Order – 5:30 PM**

Invocation – Art Brucks

Pledge of Allegiance

## **2. Citizen Appearance**

None

## **3. Consent Agenda**

### **A. Approve the minutes from the July 10, 2024 Old Town Design Standards Review Committee meeting.**

Motion was made by Committee Member Stacey Henry and second by Committee Member Neal Jones to approve.

Motion passed, 8-0.

## **4. Items for Consideration**

- A.** Consider and take possible action on a development plan for a new duplex located at 333 N Field Street. (Staff Contact: Emilio Sanchez, Development Services Deputy Director)

Kasie Johnson, applicant, addressed the members and answered questions regarding item 4A.

Motion was made by Committee Member Jeremy Bleeker and second by Committee Member Neal Jones to approve.

Motion passed, 8-0.

**5. Reports and Discussion Items**

None

**6. Board Request for Future Agenda Items or Reports**

None

**7. Adjourn**

There being no further business Chair Art Brucks adjourned the meeting.

**Time – 5:44 PM**

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Peggy Fisher  
Administrative Assistant  
Recording Secretary