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## City Council Regular Meeting

**DEPARTMENT:** Capital Engineering

**FROM:** Randall Morrison, PE, Director of Capital Engineering

**MEETING:** July 21, 2025

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**SUBJECT:**

Consider and take possible action on the First Amendment to the Professional Services Agreement (CSO#5065-04-2023) with Stantec Consulting Services Inc. for the Town Creek Basin Parallel Sewer Interceptor Project in the amount of \$143,540.00, for a total contract amount of \$2,462,476.31. *(Staff Contact: Randy Morrison, PE, Director of Capital Engineering)*

**SUMMARY:**

Staff requested that Stantec Consulting Services Inc. perform additional services to assist the City with Right of Way (ROW)/Utility Easement Acquisition associated with the Town Creek Basin Parallel Sewer Interceptor Project. These services include easement offer package preparation, postage for 17 easements, limited title work for 17 parcels to ensure accurate current ownership, 17 appraisal waivers, and 5 contingency appraisals. Additionally, the services will cover negotiations for 17 easements, filing of 5 road crossing permits, right of way project management, and project support to attend meetings and submit required project reporting. Approval of the proposed amendment will secure the necessary support for the project to move forward with the right-of-way acquisition that is necessary prior to construction.

**RECOMMENDATION:**

Consider and take possible action on the First Amendment to the Professional Services Agreement (CSO#5065-04-2023) with Stantec Consulting Services Inc. for the Town Creek Basin Parallel Sewer Interceptor Project in the amount of \$143,540.00, for a total contract amount of \$2,462,476.31.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

March 6, 2023 - City Council approved a Professional Services Agreement with Stantec Consulting Services Inc. for design of the Town Creek Basin Parallel Sewer Interceptor Project in the amount not to exceed \$2,318,936.31.

**REFERENCE:**

CSO#5065-04-2023

**FISCAL IMPACT:**

Project #: WW2301  
Account Number(s): 5203101-70002 (ROW)  
Amount: \$143,540.00

**STAFF CONTACT:**

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