

BURLESON PARKS ADVISORY BOARD

June 19, 2025

MINUTES

DRAFT

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Sherry Scott
Christian Schott
Tyler Knox
Shannan Sutter
Addison Oscarson
Ashli Logan
Matt Quinn
Lindsey Cobb

Board Members Absent

Angel Sanchez

Staff Present

Jen Basham, Director of Parks and Recreation
Allison Smith, Deputy Director of Recreation
Jessica Martinez, Deputy Director of Parks
Bailey Campbell, Senior Administrative Specialist/Recording Secretary

Guests

1. **Call to Order: 6:00 PM**—Matt Quinn called the meeting to order at 6:00 PM

2. **Citizen Appearances**

None.

3. **General**

- A. Consider approval of the minutes from the May 15, 2025, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

Sherry Scott made a motion to approve the item. Ashli Logan seconded the motion. Motion passed 8-0. Absent Angel Sanchez.

4. **Reports and Presentations**

- A. Receive a report, hold a discussion and provide feedback regarding the 2026-2030 Capital Improvement Plan. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham gave a report regarding the 2026-2030 Capital Improvement Plan. A discussion followed.

- B. Receive the May 2025 Department Update Presentation (Staff Contact: Jen Basham, Director of Parks and Recreation)

Allison Smith, Jen Basham, and Jessica Martinez reviewed departmental programs, events and revenues for the month of May 2025.

- C. Review July 2025 Parks and Recreation calendar. (Staff Contact: Jen Basham, Director of Parks and Recreation)

A paper copy of the programming calendar was given to the board members.

4. Requests for Future Agenda Items and Reports

5. Adjourn.

Chairperson, Matt Quinn adjourned the meeting.
Time – 6:40 P.M.

Bailey Campbell, Recording Secretary