

BURLESON PUBLIC ART COMMITTEE

July 14, 2025

MINUTES

DRAFT

Call to Order – 10:00 AM

Roll Call

Board Members Present

Tom Sale
Nancy McKenzie
Jana Jackson

Board Members Absent

Jessica Lowe

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)
Jessica Martinez (Deputy Director of Parks)

Guests

Design Local—Jasmine Metcalf

1. **Call to order:** Nancy McKenzie called the meeting to order at 10:15 AM.

2. **Citizen Appearances**
None

3. **General**

Consider approval of the minutes from the June 2, 2025 meeting. (*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

Tom Sale made a motion to approve the item. Jana Jackson seconded the motion.
Motion passed 3-0. Absent Jessica Lowe.

4. **Reports and discussion items:**

A. Receive a report, hold a discussion on the public art master plan draft policy. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jasmin Metcalf gave a presentation over the public art master plan draft policy. A discussion followed.

5. **Committee Requests for future agenda items or reports.**

Next meeting—Monday, August 11, at 10 AM.

6. **Adjourn:** There being no further business; Chair Nancy McKenzie adjourned the meeting at 11:07 AM.

Bailey Campbell, Senior Administrative Specialist