
City Council Special Meeting

DEPARTMENT: Police Department
FROM: Billy J. Cordell, Chief of Police
MEETING: January 18, 2023

SUBJECT:

Receive a report and hold a discussion regarding the Matrix Consulting staffing and facility assessment of the Burleson Police Department. (*Staff Presenter: Billy J. Cordell, Chief of Police*)

SUMMARY:

The City Council approved a professional services agreement with Matrix Consulting on July 5, 2022, to complete a staffing and facility assessment of the Burleson Police Department. The cost of the study was for an amount not to exceed \$109,900. The scope of the study included the following elements:

- Evaluation of current and future staffing needs, and verification that core services are keeping pace with current and anticipated service demands, based on existing population and projected growth.
- Evaluation of management procedures, including training, retention, and recruitment practices, and organizational structure to ensure they align with industry standards, and that community expectations are met.
- Evaluation of the space needs of the proposed facility expansion, and determination if substation facilities are needed, based on current and anticipated service demands.
- Evaluation of the need, cost effectiveness, and feasibility of a city owned and operated holding facility.
- Evaluation of management policies and practices to ensure that community expectations are met.
- Evaluation of cost and benefits of a take home car program for officers.

Matrix Consulting has spent the past several months meeting with staff, analyzing police department operations, and considering associated facility and equipment needs. Attached is a copy of the Matrix Consulting report which details their findings and recommendations. The attached PowerPoint presentation will be used to facilitate a discussion of these items with the City Council, and representatives from Matrix Consulting will be present to answer any questions that arise.

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