

BURLESON COMMUNITY SERVICE DEVELOPMENT CORPORATION (4B)

AUGUST 18, 2025

DRAFT MINUTES

Board Members Present:

Phil Anderson

Chris Fletcher

Victoria Johnson *arrived at 4:18 p.m.*

Dan McClendon, President

James Luckie

Board Members Absent:

Joy Larabell

Staff Present:

Tommy Ludwig, City Manager

Harlan Jefferson, Deputy City Manager

Eric Oscarson, Deputy City Manager

Amanda Campos, City Secretary

Monica Solko, Deputy City Secretary

Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – Time: 4:15 p.m.

President Dan McClendon called the meeting to order. **Time: 4:15 p.m.**

2. CITIZEN APPEARANCE

- No speakers.

3. GENERAL

A. Minutes from the July 21, 2025 Community Service Development Corporation (Type B) meeting. (*Staff Contact: Monica Solko, Deputy City Secretary*)

Motion was made by Chris Fletcher and seconded by Phil Anderson to approve.

Motion passed 4-0, with Victoria Johnson and Joy Larabell absent.

B. 4B08182025AmendAnnualBudget, resolution amending the approved budget for Fiscal Year 2024-2025 (Resolution #4B06162025AmendAnnualBudget). (*Staff Contact: Kevin Hennessey, Interim Director of Finance*)

Kevin Hennessey, Interim Director of Finance, presented a resolution to the board.

Motion was made by James Luckie and seconded by Chris Fletcher to approve.

Motion passed 5-0, with Joy Larabell absent.

C. 4B081825AnnualBudget, adopting the Burleson 4B Community Service Development Corporation FY 2025-2026 annual budget. (Staff Contact: Kevin Hennessey, Interim Director of Finance)

Kevin Hennessey, Interim Director of Finance, presented a resolution to the board.

Motion was made by Chris Fletcher and seconded by Victoria Johnson to approve.

Motion passed 5-0, with Joy Larabell absent.

4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

5. RECESS INTO EXECUTIVE SESSION

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene into Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071.

- No Executive Session needed.

6. ADJOURN

There being no further discussion President Dan McClendon adjourned the meeting.

Time: 4:21 p.m.

Monica Solko
Deputy City Secretary