

BURLESON PARKS ADVISORY BOARD

April 17, 2025

MINUTES

**DRAFT**

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Sherry Scott  
Matthew Quinn  
Christian Schott  
Lindsey Cobb  
Angel Sanchez  
Tyler Knox  
Shannan Sutter

Board Members Absent

Addison Oscarson  
Ashli Logan

Staff Present

Jen Basham, Director of Parks and Recreation  
Jessica Martinez, Deputy Director of Parks  
Allison Smith, Deputy Director of Recreation  
Bailey Campbell, Senior Administrative Specialist/Recording Secretary

**Guests**

Land Design—Heth Kendrick

1. **Call to Order: 6:00 PM**—Matthew Quinn called the meeting to order at 6:00 PM

2. **Citizen Appearances**

Ken Richardson, 1132 Hidden Glen Court, came forward and spoke about walking trail benches for seniors and disabled people.

3. **General**

- A. Consider approval of the minutes from the March 20, 2025, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

Sherry Scott made a motion to approve the item. Tyler Knox seconded the motion. Motion passed 7-0. Absent Addison Oscarson, and Ashli Logan.

- B. Consider recommending approval of a project with Johnson Fitness and Wellness for the purchase of cardio and strength fitness equipment at the total price of \$109,117.39. (Staff Contact: Allison Smith, Deputy Director of Recreation)

Allison Smith gave a presentation recommending approval of a project with Johnson Fitness and Wellness for the purchase of cardio and strength fitness equipment. A discussion followed.

Lindsey Cobb made a motion to approve the item. Tyler Knox seconded the motion. Motion passed 7-0. Absent Addison Oscarson, and Ashli Logan.

#### **4. Reports and Presentations**

- A. Receive a report, hold a discussion and provide feedback regarding the schematic design of the future community park. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham gave a presentation requesting feedback regarding the schematic design of the future community park.

- B. Receive the March 2025 Department Update Presentation. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Allison Smith, Jen Basham, and Jessica Martinez reviewed departmental programs, events and revenues for the month of March 2025.

- C. Review May 2025 Parks and Recreation calendar. (Staff Contact: Jen Basham, Director of Parks and Recreation)

A paper copy of the programming calendar was given to the board members.

#### **4. Requests for Future Agenda Items and Reports**

An evaluation of the existing benches within our parks system.

#### **5. Adjourn.**

Chairperson, Matthew Quinn adjourned the meeting.  
Time – 7:23 P.M.

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Bailey Campbell, Recording Secretary