



# OAK VALLEY SOUTH SCOTT STREET: *TRAILHEAD IMPROVEMENT*

PARK BOARD: FEBRUARY 15, 2024

STAFF PRESENTER: JESSICA MARTINEZ, RECREATION MANAGER

# Overview

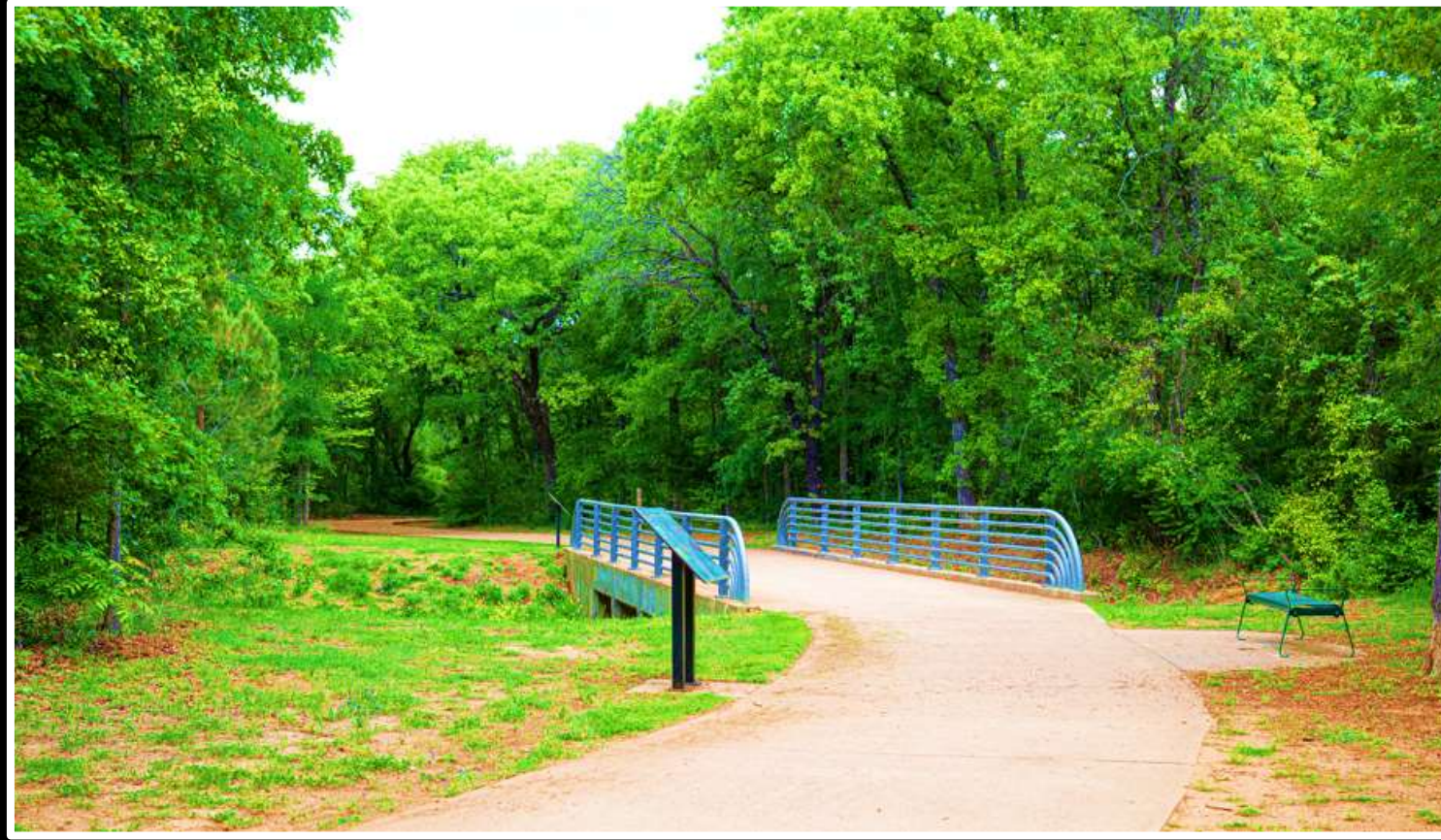
- ① Background
- ② Existing Conditions and Design Information
- ③ Project Process and Timeline
- ④ Options and Staff recommendation





# Background

- Trailhead improvements at Oak Valley South Scott Street have been approved as a FY 2024 project in the Parks Capital Improvement Program.
- Improvement considerations include a parking lot addition, lighting, landscaping, and additional amenities such as a bike repair station and water fountain.
- This project has been budgeted at \$540,000.

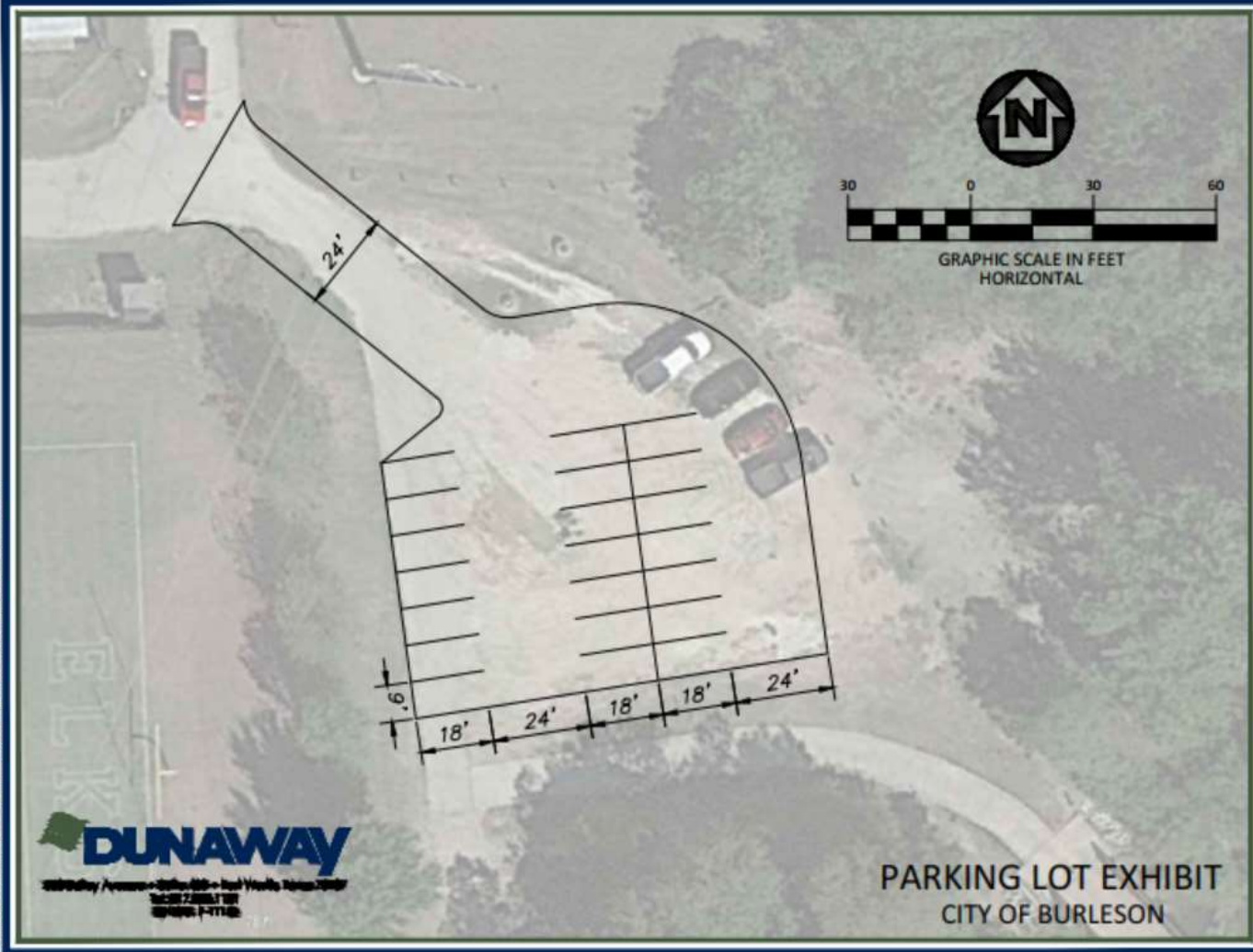




# Existing Conditions:



# Step 1: Design



Dunaway engineering firm is prequalified from on our current preferred vendor list and completed the initial project review for the parking lot addition of this project. **Please note:** Public Works has also been advised and supports this project from an engineering standpoint.

- Design contract, once executed will include:
  - Preliminary Surveying
  - Design for parking lot addition (up to 2 concepts)
  - Construction plans and support
  - Project management, administration and coordination support
  - **Contract cost: \$67,400**

*Preliminary Design: includes a minimum of 21 parking spaces*



# Project Process:



- ① • Enter into a contract for final design and construction documents:

- *with* Dunaway Associates, LLC

- ② • Design Phase

- Design of parking lot and construction documents produced
- Timeline: 2-months  
*(March 2024 – April 2024)*

- ③ • Bid Phase

- Once final documents are approved by staff, the project will be released to bid. The selected construction bid will be taken to Park Board and Council for approval
- Timeline: 2-months  
*(May – June 2024)*

- ④ • Construction

- Timeline: 2-months  
*(July 2024 – August 2024)*

# Options



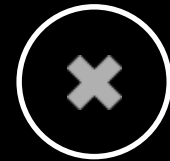
Staff recommendation



*Approve* the design and construction administration contract with Dunaway Associates, LLC for \$67,400 as presented



*Approve* the design and construction administration contract with Dunaway Associates, LLC for \$67,400 as presented with *changes*



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