
Park Board

DEPARTMENT: Parks and Recreation Department
FROM: Jen Basham, Parks and Recreation Department
MEETING: February 15, 2024

SUBJECT:

Consider approval of a contract with Dunaway Associates, LLC for design, engineering, and survey services for the parking lot addition and trailhead improvement at Oak Valley South Scott trailhead in the amount of \$67,400. (*Staff contact: Jessica Martinez, Recreation Manager - Parks and Recreation*)

SUMMARY:

Trailhead improvements at Oak Valley South Scott Street have been approved as a FY 2024 project in the Parks Capital Improvement Program. Improvement considerations include a parking lot addition, lighting, landscaping, and additional amenities such as a bike repair station and water fountain.

Dunaway Associates, LLC engineering firm is prequalified from on our current preferred vendor list and completed the initial project review for the parking lot addition of this project. In their initial review, Dunaway Associates, LLC identified that a minimum of 21 parking spaces can be produced from the existing area.

The contract being presented this evening includes:

- Preliminary Surveying
- Design for a parking addition at Oak Valley South Scott Street Trailhead
- Design for landscape and lighting improvements at Oak Valley South Scott Street Trailhead
- Finalized construction plans and construction phase support
- Project management, administration, and coordination support

RECOMMENDATION:

Staff recommends approving the design and construction administration contract with Dunaway Associates, LLC for \$67,400 as presented

PRIOR ACTION/INPUT (Council, Boards, Citizens):

REFERENCE:

Insert CSO# if applicable
Insert resolution or ordinance change

FISCAL IMPACT:

Budgeted Y/N: Y
Fund Name: 4B:
Amount: \$67,400 Project (if applicable):

STAFF CONTACT:

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