
City Council Regular Meeting

DEPARTMENT: City Manager's Office

FROM: Janalea Hembree, Assistant to the City Manager

MEETING: February 17, 2025

SUBJECT:

Consider and take possible action on a resolution nominating candidates to fill a vacancy on the Board of Directors for the Central Appraisal District of Johnson County. (*Staff Contact: Janalea Hembree, Assistant to the City Manager*)

SUMMARY:

The city of Burleson was notified by the Johnson County Central Appraisal District (JCAD) of a vacancy on the board of one of the appointed members. The notification was received by the city on January 17, 2025 providing a 45 day window for the city to nominate a candidate for consideration by the board. The deadline to submit any nominations is March 3, 2025. The Texas Property Code Section 6.0301(f) outlines the procedure to fill the vacancy.

- JCAD provides notices to all its taxing entities with a 45 day window
- Each taxing entity can provide a nomination for the board to consider since the vacancies is for a appointed board member and not an elected member
- Once received the board will review all the nominations from the taxing entities to take into consideration
- The board shall through Resolution name a person to serve the unexpired term
- The board does not have to appoint a nominee based on number of nominations received

The JCAD board consist of 9 members total; 5 appointed, 3 elected and the Tax Assessor/Collector. The members of the JCAD must meet certain requirements to be eligible to serve on the board. The members must be a resident of the district and must have resided in the district for at least two years immediately preceding the date of the individual takes office.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

REFERENCE:

Resolution CSO#5596-09-2024 – Signed 09/23/2024: Nominating candidates for the Central Appraisal District of Johnson County Board of Directors.

Resolution CSO#5668-11-2024 – Signed 11/18/2024: Casting an official ballot and allocating votes for appointment on the Central Appraisal District of Johnson County Board of Directors.

STAFF CONTACT:

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