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## City Council Regular Meeting

**DEPARTMENT:** Capital Engineering Department

**FROM:** Randy Morrison, PE, Director of Capital Engineering

**MEETING:** February 17, 2025

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**SUBJECT:**

Consider and take possible action on the amendment to professional services agreement with Ellerbee-Walczak, Inc. (CON#112-07-2024) in the amount of \$19,022.00, for a revised total contract amount of \$51,022.00. (*Staff Presenter: Randy Morrison, PE, Director of Capital Engineering*)

**SUMMARY:**

The professional services agreement, dated July 10, 2024, is for material testing services associated with the ongoing 2023 Water and Sewer Rehabilitation (WW2390) project.

The original contract fee was in the amount of \$32,000.00, which is within the City Manager's approval authority to sign. Therefore, the original contract was not approved by City Council. The project testing requirements have exceeded the original estimated fee amount within the contract and now needs to be amended in order to continue supporting the construction activities of the project. Additional construction work and field conditions led to increased testing needs and a change to what was originally estimated by the consultant.

The proposed amendment of \$19,022.00 with Ellerbee-Walczak, Inc., increases the total contract amount to \$51,022.00, which exceeds the approval authority of the City Manager and now requires City Council approval.

**RECOMMENDATION:**

Consider and take possible action of the amendment to professional services agreement with Ellerbee-Walczak, Inc. (CON#112-07-2024) in the amount of \$19,022.00, for a revised total contract amount of \$51,022.00.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

DATE

**REFERENCE:**

N/A

**FISCAL IMPACT:**

Proposed Expenditure/Revenue: \$19,022.00  
Account Number(s): 5203101-70020  
Fund: Water/Sewer Bond Fund  
Project No: WW2390

**STAFF CONTACT:**

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