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## City Council Regular Meeting

**DEPARTMENT:** City Secretary's Office  
**FROM:** Monica Solko, Deputy City Secretary  
**MEETING:** October 7, 2024

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**SUBJECT:**

Consider approval of a contract with Tarrant County for Election Services for the November 5, 2024 Special Local Option election. (*Staff Contact: Monica Solko, Deputy City Secretary*)

**SUMMARY:**

The City Council ordered a Special Election for a Local Option Election – Legalize the Legal Sale of All Alcoholic Beverages for Off-Premise Consumption Only, CSO#5428-03-2024. The election was ordered for the November 5, 2024 and to be conducted by Johnson and Tarrant County for election services.

Texas election code Chapter 31 Section 31.093 allows for a political subdivision to contract with a county election administrator for election services. The political subdivision must reside inside the boundaries of the county to contract election services. The City of Burleson resides inside two counties, Johnson and Tarrant therefore the city must contract with both counties for election services.

The election code does state that certain actions cannot be transferred to another entity and must be performed by the city. The City Secretary must post all required notices for the election.

Tarrant County shall provide the following:

- Designate voting locations
- Appoint, notify, compensate, and train the presiding judges, alternate judges and clerks
- Transport voting equipment to and from each polling location
- Preparation of programs, give proper notice, and test materials for tabulation of the ballots to be used with electronic voting equipment in accordance with the provisions of the Texas Election Code and of this Agreement
- Conduct all voting including mail ballots
- Appointed Early Voting Clerk
- Prepare necessary reporting to the State of Texas
- Records custodian for the November 5, 2024 election

**RECOMMENDATION:**

Approve the contract

**REFERENCE:**

CSO#5428-03-2024

**FISCAL IMPACT:**

This item is budgeted in FY24-25 budget.

**STAFF CONTACT:**

Name: Monica Solko  
Title: Deputy City Secretary  
[elections@burlesontx.com](mailto:elections@burlesontx.com)  
817-426-9682