
City Council Regular Meeting

DEPARTMENT: Development Services
FROM: Tony D. McIlwain, Development Services Director
MEETING: April 1, 2024

SUBJECT:

Consider approval of ordinance amending Burleson Code of Ordinances, Chapter 70, "Streets, Sidewalks, and Other Public Places". (First Reading)(*Staff contact: Tony D. McIlwain, AICP, CFM, Development Services Director*)

SUMMARY:

City staff provided the City Council a presentation of proposed changes to Chapter 70, based on recommendations from the Policy and Valuation Committee's review of the City's easement and right-of-way use agreement process. The Council directed staff to bring the proposed ordinance back for consideration with the following changes:

- \$525 initial fee, which is good for one year;
- Existing agreements are grandfathered, but subject to annual review; and
- No escrow of funds

Approval of existing Right-of-Way Agreements will be grouped and presented to Council as an informational, report item and then brought forward as an action item. Additionally, staff will move forward with providing the Old Town Design Standards Review Committee (OTDSRC) access to a consultant with architectural credentials.

RECOMMENDATION:

Staff recommends the City Council approve the ordinance following its second reading. The \$525 fee will be assessed upon Council's adoption of the City's new fee schedule.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

11/20/23: The Council Policy and valuation Committee received a report regarding right-of-use agreements and provided staff direction for proposed changes.

1/24/24: The Council Policy and Valuation Committee received a 2nd report regarding right-of-use agreements and directed staff to solicit input from the OTDSRC.

2/14/24: The OTDSRC received a briefing on the proposed changes to the right-of-way use agreement process.

3/4/24: City Council received a presentation of the proposed ordinance and directed staff to bring the item back for consideration.

REFERENCE:

Insert CSO# if applicable
Insert resolution or ordinance change

FISCAL IMPACT:

None

STAFF CONTACT:

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