
City Council Regular Meeting

DEPARTMENT: Public Works & Engineering
FROM: Clinton Sumerall, Deputy Director - Operations
MEETING: April 1, 2024

SUBJECT:

Consider approval of a contract for the purchase of four utility carts for Hidden Creek Golf Course and Parks Athletic Fields, from Deere and Company, and United Ag and Turf through Sourcewell Cooperative purchasing (Sourcewell Contract # #031121-DAC) in the amount of \$35,912 (Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering).

SUMMARY:

The Equipment Services Division of the Public Works & Engineering Department coordinates the purchase of the majority of the City's fleet. Replacing fleet assets in a timely manner prevents the increased maintenance and indirect costs. Indirect or "hidden" costs associated with delayed asset replacement include:

- Reduced employee efficiency and lost productivity,
- Increased fleet size to compensate for higher out of service rates, and
- Increased accident rates or liability exposure.

Equipment Services staff consider several criteria including: age, miles/hours, type of service, reliability, maintenance and repair costs, and condition. Staff also consulted with both Hidden Creek Golf Course Pro and Athletic Field staff for input and confirmation of their operational needs and that the specific model recommended would meet their needs.

The existing utility carts, purchased between 2016 and 2017, have been evaluated and are recommended for replacement. The Hidden Creek Golf Course has a total of three Cushman Utility Carts that will be replaced with John Deere Gator Utility Carts. Parks Athletic Fields has one Toro Workman Utility Cart that will be replaced with a John Deere Gator Utility Cart.

Staff reached out to multiple other vendors to obtain comparison quotes for these utility carts and received quotes ranging from \$8,978 to \$11,885. Deere and Company, and United Ag and Turf provided the best/lowest price at \$8,978 per utility cart, through the Sourcewell Cooperative Purchasing Contract. The total cost for all four replacement mowers \$35,912. Cooperative purchasing is a type of cooperative arrangement among organizations, to agree to aggregate demand to get lower prices from suppliers. Cooperatives are often used by government agencies to reduce costs of procurement. These purchasing cooperatives are used frequently by governmental entities as well as, local governments who are authorized by state law to use this method for procurement. The replacement units are funded in the Proprietary Equipment Replacement Fund.

RECOMMENDATION:

Approve a contract for the purchase of four utility carts for Hidden Creek Golf Course and Parks Athletic Fields, from Deere and Company, and United Ag and Turf through Sourcewell Cooperative purchasing.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

List date and description of any prior action related to the subject

REFERENCE:

Insert CSO# if applicable
Insert resolution or ordinance change

FISCAL IMPACT:

Explain Budgeted Y/N: Y

Fund Name: Proprietary Equipment Replacement Fund

Full Account #s: 603-1302-71001

Amount: \$26,934

Project (if applicable): N/A

Financial Consideration: N/A

Explain Budgeted Y/N: Y

Fund Name: : Governmental Equipment Replacement Fund

Full Account #s: 602-1302-71001

Amount: \$8,978

Project (if applicable): N/A

Financial Consideration: N/A

Explain fiscal impact if any

STAFF CONTACT:

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