
City Council Regular Meeting

DEPARTMENT: Public Works & Engineering
FROM: Clinton Sumerall, Deputy Director - Operations
MEETING: April 1, 2024

SUBJECT:

Consider approval of a contract for the purchase of one tractor for Parks Maintenance, from Bobcat Company and Bobcat of North Texas through BuyBoard Cooperative purchasing (Contract # 706-23) in the amount of \$36,191. (Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering)

SUMMARY:

The Equipment Services Division of the Public Works & Engineering Department coordinates the purchase of the majority of the City's fleet. Replacing fleet assets in a timely manner prevents the increased maintenance and indirect costs. Indirect or "hidden" costs associated with delayed asset replacement include:

- Reduced employee efficiency and lost productivity,
- Increased fleet size to compensate for higher out of service rates, and
- Increased accident rates or liability exposure.

Equipment Services staff consider several criteria including: age, miles/hours, type of service, reliability, maintenance and repair costs, and condition. Staff also consulted with the Parks Maintenance staff for input and confirmation of their operational needs and that the specific model recommended would meet their needs.

The existing tractor, purchased in 2008, has been evaluated and is recommended for replacement. Parks Maintenance has one compact Kubota tractor-backhoe that will be replaced with a Bobcat HST Tractor.

Staff reached out to multiple other vendors to obtain comparison quotes for these mowers and received quotes ranging from \$36,191 to \$42,536. Bobcat Company and Bobcat of North Texas provided the best/lowest price at \$36,191, through the BuyBoard Cooperative purchasing contract. The total cost for the tractor is \$36,191.

Cooperative purchasing is a type of cooperative arrangement among organizations, to agree to aggregate demand to get lower prices from suppliers. Cooperatives are often used by government agencies to reduce costs of procurement. These purchasing cooperatives are used frequently by governmental entities as well as, local governments who are authorized by state law to use this method for procurement.

The replacement unit is funded in the Proprietary Equipment Replacement Fund. The costs associated with this proposed purchase are \$36,191. These costs are planned expenditures, and are within the budget based on Equipment Replacement Fund contributions. Staff recommends purchasing all equipment utilizing the Buyboard Cooperative Purchasing contract.

Staff reached out to multiple other vendors to obtain comparison quotes for the listed equipment. The quotes that we have received from other vendors were substantially more, making this cooperative purchasing contract the most cost effective purchasing process.

RECOMMENDATION:

Approve a contract for the purchase of one tractor for Parks Maintenance, from Bobcat Company and Bobcat of North Texas through BuyBoard Cooperative purchasing (Contract # 706-23) in the amount of \$36,191. (Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering)

PRIOR ACTION/INPUT (Council, Boards, Citizens):

List date and description of any prior action related to the subject

REFERENCE:

Insert CSO# N/A
Insert resolution or ordinance change :N/A

FISCAL IMPACT:

Explain Budgeted Y/N: Y

Fund Name: : Governmental Equipment Replacement Fund

Full Account #s: 602-1302-71001

Amount: \$36,191

Project (if applicable): N/A

Financial Consideration: N/A

Explain fiscal impact if any: N/A

STAFF CONTACT:

Clinton Sumerall
Deputy Director - Operations, Public Works & Engineering
csumerall@burlson.tx.com
682-312-2790

