



Department Memo

Planning & Zoning Commission Meeting

DEPARTMENT: Development Services

FROM: Peggy Fisher, Administrative Assistant Sr.

MEETING: October 25, 2022

SUBJECT:

Approve the minutes from October 11, 2022 Regular Session of the Planning & Zoning Commission meeting.

SUMMARY:

Minutes from the October 11, 2022 Regular Session of the Planning & Zoning Commission meeting.

OPTIONS:

Approve as presented

RECOMMENDATION:

Approve the minutes from the October 11, 2022 Regular Session of the Planning & Zoning Commission meeting.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

None

FISCAL IMPACT:

None

STAFF CONTACT:

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PLANNING AND ZONING COMMISSION

October 11, 2022

MINUTES

Roll Call

Commissioners Present

Adam Russell (Chair)
David Hadley
Dan Taylor
Bill Janusch
Michael Tune
Clint Faram
Bobby Reading

Commissioners Absent

Cobi Tittle

Staff

Matt Ribitzki, City Attorney
Tony McIlwain, Director Development Services
Emilio Sanchez, Assistant Director Development Services
Lidon Pearce, Planner
Michelle McCullough, Assistant Director Public Works
Travis Attanasio, City Engineer
Peggy Fisher, Administrative Assistant

REGULAR SESSION

1. Call to Order – 6:31 PM

Invocation – Adam Russell

Pledge of Allegiance

2. Citizen Appearance

None

3. Reports and Presentations

- A.** Discuss and receive an update on the City of Burleson Boards and Commissions.

Amanda Campos made a brief presentation and answered questions from the Commission regarding item 3A.

4. Consent Agenda

A. Approve the minutes from September 27, 2022 Planning and Zoning Commission meeting.

Motion made by Commissioner Dan Taylor and second by Commissioner Michael Tune to approve the consent agenda.

Motion passed, 6-0. Commissioners Cobi Tittle was absent.

5. Public Hearing

A. The Reserve at 5828 Conveyor Dr (Case 22-071): Hold a public hearing and consider approval of an ordinance for a zoning change request from defaulted "A", Agriculture, to "SFE" Single-family Estate dwelling district for a single-family gated community.

Lidon Pearce presented the case to the Commission, reviewed the staff report, and answered questions from the Commission.

Lidon Pearce, City Planner, read an online speaker card from Judy Lemons concerning an increase of traffic on Conveyor.

Commission Chairman Adam Russell opened the public hearing at 6:45 p.m.

Mark Webb, applicant 5803 Copperwood, addressed the commissioners and provided information to the commissioners regarding this item

Commission Chairman Adam Russell closed the public hearing at 6:47 p.m.

Motion made by Commissioner Michael Tune and second by Commissioner Dan Taylor to approve.

Motion passed, 6-0. Commissioners Cobi Tittle was absent.

B. Ordinance Modification for text amendments to Section 100-115 of Article IV – Overlay Zoning Districts of Appendix B, of the Code of Ordinances of the City of Burleson (Case 22-124): Hold a public hearing and consider an ordinance amendment to add "restaurant or cafeteria (drive through type)" to the list of allowable uses with a specific use permit, with conditions within the Old Town Overlay District.

Lidon Pearce presented the case to the Commission, reviewed the staff report, and answered questions from the Commission.

Commission Chairman Adam Russell opened the public hearing at 6:54 p.m.

Jonathan Vinson, applicant, 2323 Ross, addressed the commissioners and spoke for this item.

Commission Chairman Adam Russell closed the public hearing at 6:55 p.m.

Motion made by Commissioner Dan Taylor and second by Commissioner Michael Tune to approve.

Motion passed, 6-0. Commissioners Cobi Tittle was absent.

- C. 3321 John Jones (Case 22-135):** Hold a public hearing and consider a waiver to Section 5.1.a “Street and right-of-way basic policies” of the Design Standards Manual for the design criteria for streets within the Sherwood Forest Subdivision.

Travis Attanasio presented the case to the Commission, reviewed the staff report, and answered questions from the Commission.

Commission Chairman Adam Russell opened the public hearing at 7:10 p.m.

Commission Chairman Adam Russell closed the public hearing at 7:10 p.m.

Motion made by Commissioner Michael Tune and second by Commissioner Clint Faram to approve.

Motion passed, 6-0. Commissioners Cobi Tittle was absent.

6. Community Interest Items

None

7. Executive Session

The Planning & Zoning Commission reserves the right to convene in Executive Session(s) during this meeting pursuant to the following Sections of the Government Code of the State of Texas:

- 1. Pursuant to Sec. 551.071 consultation with its Attorney: The Planning & Zoning Commission may conduct private consultations with its attorneys when the Planning & Zoning Commission seeks the advice of its attorney concerning any item on this agenda or a matter in which the duty of the attorney to the Planning & Zoning Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code. Pursuant to Sec 551.087 Deliberation regarding Economic Development Negotiations The Planning and Zoning Commission may discuss or deliberate regarding commercial or financial information received from a**

business prospect that the City Of Burleson seeks to have locate, stay or expand in or near the City and which the City is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to a business prospect; particularly, discussion with economic development specialist regarding potential economic incentive agreement for development of real property.

8. Adjourn

There being no further business Chair Adam Russell adjourned the meeting.

Time – 7:18 PM

Peggy Fisher
Administrative Assistant
Recording Secretary