

Community Services Committee

DEPARTMENT: Economic Development

FROM: Joni Van Noy, Economic Development Coordinator

MEETING: February 4, 2026

SUBJECT:

Receive a report, hold a discussion and provide recommendations to city council on potential changes to the hotel/motel tax grant policy. (*Staff Contact: Alex Philips, Economic Development Director*)

SUMMARY:

Staff is seeking recommendation from the committee concerning the current hotel/motel tax grant policy and procedures. In accordance with the current policy, City Council may approve up to 50% of the previous years revenue in grant requests. Due to increasing operating expenses, staff is recommending to allocate a budgeted amount to award to grants annually. If 50% of revenue remains the threshold for tax grants, HOT fund expenditures will exceed annual revenue, eventually resulting in the account to be completely depleted and/or in the negative.

RECOMMENDATION:

The committee's recommendations will be presented to City Council on February 16, 2026.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

FISCAL IMPACT:

N/A

STAFF CONTACT:

Joni Van Noy
Economic Development Director
jvannoy@burlesontx.com
817-426-9689