

**COMMUNITY SERVICES COUNCIL COMMITTEE**  
**NOVEMBER 5, 2025**  
**DRAFT MINUTES**

Council present:

Victoria Johnson  
Phil Anderson  
Alexa Boedeker

Council Absent:

Staff present

Tommy Ludwig, City Manager  
Eric Oscarson, Deputy City Manager  
Harlan Jefferson, Deputy City Manager  
Monica Solko, Deputy City Secretary  
Lisandra Leal, Assistant City Secretary

**1. CALL TO ORDER – Time: 1:00 p.m.**

Chair Victoria Johnson called the meeting to order. **Time: 1:01 p.m.**

**2. CITIZEN APPEARANCES**

- None.

**3. GENERAL**

**A. Minutes from the September 3, 2025 regular Community Services Committee meeting. (Staff Contact: Monica Solko, Deputy City Secretary)**

Motion made by Phil Anderson and seconded by Alexa Boedeker to approve.

Motion passed 3-0.

**4. REPORTS AND PRESENTATIONS**

**A. Receive a report, hold a discussion, and provide recommendations to the city council on an overview of the 2025 Mosquito Season. (Staff Contact: Errick Thompson, Director of Public Works)**

Errick Thompson, Director of Public Works, provided an overview of the 2025 mosquito season and expressed interest in making this an annual discussion. Kristen Tanz, Environmental Health Specialist, presented a review of the 2025 season, including public education efforts, larvae treatment in drainage areas, and ongoing arboviral disease monitoring through weekly trap deployment and explained species differences. Staff continues to monitor other regional concerns such as Eastern Equine Encephalitis. Fogging efficacy and resistance testing

showed no signs of permethrin resistance within the city. Program costs totaled \$32,250 for 2025 due to the prior year's outbreak, with typical annual costs around \$20,000. Options for 2026 included continuing current procedures, adopting CDC risk-based thresholds, or following Tarrant County's more aggressive guidance. She also emphasized that proactive drainage maintenance would significantly reduce standing water and mosquito activity.

The committee was in favor of continuing the current program.

Kristen also presented the idea of bat boxes as an educational conservation initiative, noting low cost but challenges with wasp inhabitation and maintenance; the committee supported a pilot program with two locations and accompanying native plantings, with suggestions for involving Eagle Scout and Girl Scout groups and incorporating painted designs. Possible bat box location discussed were Coyote Loop Trail, Chisenhall Hike and Bike Trail (back loop) and other flood plain areas.

The committee expressed support for bringing the bat box item to full council.

**B. Receive a report, hold a discussion, and provide recommendations to the city council on revisions to the current annual facility use agreement with Burleson Farmers Market for 2026-2027. (Staff contact: Alex Philips, Director of Economic Development)**

Eric Oscarson, Deputy City Manager, presented proposed revisions to the 2026-2027 Facility Use Agreement with the Burleson Farmers Market, including updated fees and adjustments to the vendor layout. He discussed relocating vendors along Ellison Street and potentially shifting the market to the parking lot at Renfro and Warren, which would require closing Warren Street to provide additional space.

The committee discussed various layout options, including concerns about impacts to nearby restaurants, parking limitations, and maintaining the market's Old Town character. Additional ideas included expanding the use of the green space, creating a playground area behind the train, and exploring costs for play equipment and shade structures. The committee expressed support for utilizing the full green space, maintaining a single vendor row on the promenade, and closing the street once the new parking lot is available. The committee was in favor of bringing the item forward to the full city council for consideration.

**5. REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

**6. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

**A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

- Receive a report and hold a discussion regarding Chapter 351 of the Texas Tax Code and City's hotel occupancy tax.

Motion was made by Phil Anderson and seconded by Alexa Boedeker to convene into executive session. **Time: 1:48 p.m.**

Motion passed 3-0.

Motion was made by Alexa Boedeker and seconded by Phil Anderson to reconvene into open session. **Time: 2:16 p.m.**

Motion passed 3-0.

**7. ADJOURN**

Motion was made by Alexa Boedeker and seconded by Phil Anderson to adjourn the meeting.

Chair Victoria Johnson adjourned the meeting.

**Time: 2:16 p.m.**

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Monica Solko  
Deputy City Secretary