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**Planning & Zoning Commission Meeting**

**DEPARTMENT:** Development Services

**FROM:** Peggy Fisher, Administrative Assistant Sr.

**MEETING:** February 27, 2024

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**SUBJECT:**

Approve the minutes from February 13, 2024 Regular Session of the Planning & Zoning Commission meeting.

**SUMMARY:**

Minutes from the February 13, 2024 Regular Session of the Planning & Zoning Commission meeting.

**OPTIONS:**

Approve as presented

**RECOMMENDATION:**

Approve the minutes from the February 13, 2024 Regular Session of the Planning & Zoning Commission meeting.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

None

**FISCAL IMPACT:**

None

**STAFF CONTACT:**

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# PLANNING AND ZONING COMMISSION

February 13, 2024

## MINUTES

Roll Call

### Commissioners Present

Dan Taylor  
Cobi Tittle  
Ashley Brookman  
Bill Janusch  
Michael Tune (Chair)  
Clint Faram  
Michael Kurmes  
Bobby Reading

### Commissioners Absent

David Hadley

### Staff

Matt Ribitzki, City Attorney  
Tony McIlwain, Director Development Services  
Emilio Sanchez, Assistant Director Development Services  
Peggy Fisher, Administrative Assistant

## **REGULAR SESSION**

### **1. Call to Order – 6:01 PM**

**Invocation – Dan Taylor**

**Pledge of Allegiance**

### **2. Citizen Appearance**

None

### **3. Consent Agenda**

- A.** Consider approval of the minutes from January 30, 2024 Planning and Zoning Regular Commission meeting. (Staff Contact: Tony McIlwain, Director Development Services).
- B.** Consider approval of the minutes from February 5, 2024 Planning & Zoning Special Commission meeting. (Staff Contact: Tony McIlwain, Director Development Services).

- C. Hunter Place, Block D (Case 23-417): Consider approval of a replat for Hunter Place; Lots 1R, 2R, & 3R, Block D, addressed as 432 Valentine CT. *(Staff Contact: Lidon Pearce, Senior Planner)*
- D. Original Town of Burleson, Block 33 (Case 23-011): Consider approval of a replat for Original Town of Burleson; Lots 7R-1, 7R-2, 7R-3, & 7R-4, Block 33, addressed as 200 S Dobson. *(Staff Contact: Lidon Pearce, Senior Planner)*

Motion made by Commissioner Clint Faram and second by Commissioner Michael Kurmes to approve the consent agenda.

Motion passed, 7-0. Commissioner David Hadley was absent.

#### **4. Public Hearing**

- A. Cliffwood Phase 3 (Case 23-327): Hold a public hearing and consider a resolution for a waiver to Section 5.1.a "Street and Right of Way Basic Policies" of the Design Standards Manual for the design criteria for Streets within the Cliffwood Phase 3. *(Staff Contact: Michelle McCullough, Assistant Director/City Engineer)*

Michelle McCullough presented the case to the Commission, reviewed the staff report, and answered questions from the Commission.

Commission Chairman Michael Tune opened the public hearing at 6:08 p.m.

Victoria Martin, 3616 N Cummings, spoke against this item regarding traffic issues.

Rick Hickman, 7868 CR 517, spoke against this item regarding traffic issues.

Jeff Taylor, applicant, 7616 Woodwind, addressed the commissioners and answered questions regarding this item.

Commission Chairman Michael Tune closed the public hearing at 6:29 p.m.

Motion made by Commissioner Bill Janusch and second by Commissioner Ashley Brookman to deny.

Motion passed, 7-0. Commissioner David Hadley was absent.

#### **5. Reports and Presentations**

None

6. **Community Interest Items**

None

7. **Executive Session**

**The Planning & Zoning Commission reserves the right to convene in Executive Session(s) during this meeting pursuant to the following Sections of the Government Code of the State of Texas:**

1. Pursuant to Sec. 551.071 consultation with its Attorney:  
The Planning & Zoning Commission may conduct private consultations with its attorneys when the Planning & Zoning Commission seeks the advice of its attorney concerning any item on this agenda or a matter in which the duty of the attorney to the Planning & Zoning Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code.

8. **Adjourn**

There being no further business Chair Michael Tune adjourned the meeting.

**Time – 6:30PM**

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Peggy Fisher  
Administrative Assistant  
Recording Secretary