
Capital Improvements Program Advisory Committee

DEPARTMENT: Public Works

FROM: Peggy Fisher, Administrative Assistant Sr.

MEETING: June 5, 2025

SUBJECT:

Approve the minutes from March 4, 2025 Regular Session of the Capital Improvements Program Advisory Committee meeting.

SUMMARY:

Minutes from the March 4, 2025 Regular Session of the Capital Improvements Program Advisory Committee meeting.

RECOMMENDATION:

Approve the minutes from the March 4, 2025 Regular Session of the Capital Improvements Program Advisory Committee meeting.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

None

REFERENCE:

None

FISCAL IMPACT:

None

STAFF CONTACT:

Michelle McCullough
Deputy Director Development Services
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Capital Improvements Program Advisory Committee (CIPAC)

March 4, 2025
MINUTES

Members Present

Jared Wesley
Justin French
Martin Scott
James Wood
Michael Humphries
Melanie McAnally
Roxanne Ancy
Mike Purdue
Trent Baker

Members Absent

Staff

Tony McIlwain, Director Development Services
Michelle McCullough, Deputy Director Development Services
Peggy Fisher, Administrative Assistant

REGULAR SESSION

1. Call to Order – 5:30 PM

2. Citizen Appearance

None

3. General

- A.** Consider approval of the minutes from November 30, 2023 Capital Improvements Program Advisory Committee meeting. (Staff Contact: Michelle McCullough, Deputy Director/City Engineer).

Motion made by Jared Wesley and second by Martin Scott to approve the consent agenda.

Motion passed, 6-0. Committee members Justin French, Mike Purdue & Trent Baker arrived late.

4. Reports and Presentations

- A. Consider and take possible action on the semi-annual impact fees reports for the period October 1, 2023 – September 30, 2024. (*Staff Presenter: Michelle McCullough, Deputy Director of Development Services*)

Michelle McCullough presented the case to the Committee, reviewed the staff report, and answered questions from the Committee.

Motion made by James Wood and second by Jared Wesley to approve the consent agenda.

Motion passed, 9-0.

5. Requests for Future Agenda Items and Reports

None

6. Adjourn

There being no further business Vice Chair Michael Humphries adjourned the meeting.

Time – 6:37PM

Peggy Fisher
Administrative Assistant
Recording Secretary