
City Council Regular Meeting

DEPARTMENT: Fire
FROM: K.T. Freeman, Fire Chief
MEETING: September 19, 2022

SUBJECT:

Consider approval of a change order to an existing contract with Luminare, Inc. to pay final invoicing for the COVID-19 vaccine scheduling software in the amount not to exceed \$13,220.90. (*Staff Contact: K.T. Freeman, Fire Chief*)

SUMMARY:

Council approved a contract with Luminare Inc. on January 12, 2021 for the use of a software to assist in scheduling COVID-19 vaccines. This was in an effort to improve efficiency and effectiveness by streamlining the sign up, scheduling and reminder process. It also allowed us to track ImmTrac required information and automatically submitted the mandatory reporting information.

This action shall serve as the final payment to Luminare Inc. for services rendered through the contract end date of June 28, 2022.

This expense qualifies for FEMA reimbursement.

OPTIONS:

- 1) Approve as presented
- 2) Deny and provide direction

RECOMMENDATION:

Approve as presented

PRIOR ACTION/INPUT (Council, Boards, Citizens):

Council approved the initial contract on January 12, 2021.

FISCAL IMPACT:

Not to exceed \$13,220.90

STAFF CONTACT:

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