
City Council Regular Meeting

DEPARTMENT: City Manager's Office
FROM: Martin Avila, Finance Director
MEETING: January 9, 2023

SUBJECT:

Consider an ordinance amending the City budget for fiscal year 2022-2023 by increasing appropriations in the Hotel Motel Fund in the amount of \$368,000 for Plaza Visitor Parking Lot and network infrastructure improvements, and finding that this ordinance may be considered and approved at only one meeting because time is of essence. *(First and Final Reading) (Staff Presenter: Martin Avila, Director of Finance)*

SUMMARY:

The City's policy is to ensure appropriations are within the approved budgets at the fund level. Budget amendment is additional funding needed for Plaza Visitor Parking Lot and network infrastructure improvements not included in the fiscal year 2022-2023 original budget adopted by Council on September 12, 2022.

The City's fiscal year 2022-2023 budget includes \$250,000 for the Plaza Visitor Parking Lot improvements. Staff is projecting total cost to complete this project is \$530,000 which includes the construction contract of \$437,487 which will be presented for Council approval on the January 9, 2022 City Council Regular Meeting, and the remaining balance of \$92,513 is for unplanned change orders and other cost related to this project such as construction testing. Also, on November 14, 2022, Council approved a contract with Polarity Networks for installing a fiber network path in the Mayor Vera Calvin Plaza. This installation will support the Ellison Street building and camera production equipment in the plaza. The amount of the contract was not to exceed \$87,337.43.

Staff's plan is to present one budget amendment for both projects but was waiting on the final cost for the parking lot improvements.

OPTIONS:

Approve or deny ordinance the amended budget ordinance

RECOMMENDATION:

Staff recommends approval of amended budget ordinance

PRIOR ACTION/INPUT (Council, Boards, Citizens):

NA

FISCAL IMPACT:

Budgeted amendment ordinance – Hotel Motel Fund

(Note- funds will be transferred to Non Bond Capital Fund and allocated to project ST2303- Plaza Visitor Parking Lot.

Account number:

105-1021-564.72-05 - \$368,000

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