
Community & Intergovernmental Relations

DEPARTMENT: City Secretary's Office
FROM: Lisandra Leal, Assistant City Secretary
MEETING: September 25, 2024

SUBJECT:

Review, discuss and make recommendations to fill vacancies on the Park Board.
(Staff Contact: Lisandra Leal)

SUMMARY:

City of Burleson Code of Ordinances Section 2-34 Absence Rule states that if any board member shall fail to attend at least 75 percent of the called meetings during the 12-month period October 1 to September 30, such member shall be deemed to have vacated their position on that board. This rule only applies to boards that meet at least once a month on a called basis, the Park Board falls within this rule.

The Park Board called 12 meetings this year, for the purpose of calculating the absence we subtracted 3 meetings that staff canceled. Of the total 8 meetings this year members must have attended 6 meetings to meet the 75% absence rule and remain on the board. Places 3, 4, 5, and 9 did not meet this requirement. Therefore those places shall be declared vacant by the city council and replacements appointed to fill the vacancies.

This committee shall review the applicants and make recommendations to the full council to be presented at the October 7, 2024 council meeting.

RECOMMENDATION:

Review the applicants and make appointment recommendations.

STAFF CONTACT:

Name: Lisandra Leal
Title: Assistant City Secretary
lleal@burlesontx.com