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## City Council Regular Meeting

**DEPARTMENT:** City Secretary's Office

**FROM:** Amanda Campos, City Secretary

**MEETING:** February 5, 2024

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**SUBJECT:**

Consider approval of a Resolution ordering the May 4, 2024 General Election.  
(Staff Presenter: Amanda Campos, City Secretary)

**SUMMARY:**

Texas Election Code requires a city to order a general election on a uniform election date to elect its governing body. City Council Places 1, 3, and 5 current terms end in May 2024 requiring a general election to be held. The City of Burleson holds general election in May on a regularly recurring fixed timeframe. This year the May uniform election day is May 4, 2024. In accordance with TEC a governing body must order their election no later than the 78<sup>th</sup> day before the election. This year the deadline to order the election is February 16, 2024.

The order of election presented to the council for actions contains the following elements and complies with all TEC and State requirements.

The races to be listed on the ballot, filing dates and ballot order, creation of election precinct, Presiding and Alternate judges, adopted voting equipment, and establishes a Run-off election date if one is needed. The order also sets the early voting places, times, and place, along with appointing the Early Voting Clerk.

All early voting in person and election day voting shall take place at the Burleson Sub-Courthouse, 247 Elk Drive, Room 212, Burleson, Texas, 76028:

**Early Voting in Person**

April 22 to April 26 8am to 5pm

April 27 9am to 3pm

April 29 to April 30 8am to 5pm

**Election Day Voting**

May 4 7am to 7pm

Main Early Voting Polling Location and Election Day Polling Location

Burleson Sub-Courthouse

247 Elk Drive, Room 212

Burleson, Texas 76028

**RECOMMENDATION:**

Staff recommends approval

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

The May 4, 2024 general election was reviewed by city council at the January 8, 2024 council meeting.

**REFERENCE:**

**FISCAL IMPACT:**

All election expenses are budgeted in the Fiscal Year 2023-2024.

**STAFF CONTACT:**

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