

BURLESON CITY COUNCIL REGULAR MEETING

January 22, 2024

DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson
Ronnie Johnson
Chris Fletcher
Larry Scott
Dan McClendon
Adam Russell

COUNCIL ABSENT:

Staff present

Tommy Ludwig, City Manager
Eric Oscarson, Deputy City Manager
Harlan Jefferson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Allen Taylor, Jr., City Attorney
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 5:30 p.m.

Mayor Fletcher called the meeting to order. **Time: 5:30 p.m.**

Invocation – Dan McClendon gave the invocation.

Pledge of Allegiance to the US Flag led by the Burleson Boy Scout Troop #11

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. PUBLIC PRESENTATIONS –

A. Proclamations

- None.

B. Presentations

- None.

C. Community Interest Items

- Join us at the TxDOT public meeting on the Master Thoroughfare Plan, Thursday, January 24, from 5:00 p.m. to 8:00 p.m., at City Hall, Council Chambers. If cannot make the public meeting, TxDOT has an online survey available for citizen input.

3. **CHANGES TO POSTED AGENDA**

A. **Items to be continued or withdrawn**

- None.

B. **Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**

- None.

4. **CITIZEN APPEARANCES**

- Blair Lybbert with the Lion's Club came forward and gave an update on community activities.

10. **RECESS INTO EXECUTIVE SESSION - MOVED**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

A. **Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

Motion was made by Ronnie Johnson and seconded by Adam Russell to convene into executive session. **Time: 5:44 p.m.**

Motion passed 7-0.

Motion was made by Adam Russell and seconded by Victoria Johnson to reconvene into open session. **Time: 6:58 p.m.**

Motion passed 7-0.

5. **CONSENT AGENDA**

A. **Minutes from the January 8, 2024, regular council meeting. (*Staff Contact: Amanda Campos, City Secretary*)**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

B. **CSO#5370-01-2024, minute order ratifying a Performance Agreement between the Burleson 4A Economic Development Corporation and 16:11 Sports, LLC for a development located at 224 East Renfro Street in Burleson, Texas. (*Staff Contact: Alex Philips, Economic Development Director*)**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

C. CSO#5371-01-2024, contract with CorWorth Restroom Facilities for a restroom facility at Oak Valley North Park in the amount of \$105,489. (Staff Presenter: Jen Basham, Parks and Recreation Director)

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

D. CSO#5372-01-2024, ordinance amending the City's fee schedule ordinance for Fiscal Year 2023-24 (CSO#5218-09-2023) by adding and amending fees associated with the Burleson Recreation Center, Russell Farm, and other City athletics fees. (Final Reading) (Staff Contact: Jen Basham, Director of Parks and Recreation)

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

E. CSO#5373-01-2024, ordinance amending the City's fee schedule ordinance for Fiscal Year 2023-24 (CSO#5218-09-2023) by adding fees associated with emergency medical and ambulance services. (Final Reading) (Staff Contact: Casey Davis, Assistant Fire Chief)

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

F. CSO#5374-01-2024, deed of gift from Louise Boren donating five hundred ninety-six different books housed in the Russell-Boren house at Russell Farm to the City of Burleson. (Staff Contact: Jen Basham, Parks and Recreation Director)

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

G. CSO#5375-01-2024, resolution authorizing sponsorship of proposed public events for calendar year 2024 in accordance to Chapter 70, "Streets, Sidewalks and Public Places," of the Code of Ordinances. (Staff Presenter: Jen Basham, Director of Parks and Recreation)

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

- H. **CSO#5376-01-2024, resolution supporting grant funding from the Office of the Governor, State of Texas, for a full-time victims' assistance coordinator and execute the CEO/Law Enforcement Certifications and Assurances form. (Staff Contact: Randy Crum, Support Bureau Captain)**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

- I. **City Council Policy #39 - Council Technology Allowance. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

- J. **CSO#5377-01-2024, contract with Hart Intercivic for the purchase of election equipment in an amount not to exceed \$71,000. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

- K. **CSO#5878-01-2023, ETJ Release Petition for Lots 2R-1, 2R-2, 2R-3, 2R-4, and 2R-5 of Smiling Hill; Tract 2 (Case 23-409): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 6.50 acres of land known as Lots 2R-1 through 2R-5 of Smiling Hill; Tract 2. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item) - DENIED**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the denial.

Motion passed 7-0.

- L. **CSO#5379-01-2024, ETJ Release Petition for Lot 43, Block 3; Brushy Nob Addition (Case 23-410): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 1.20 acres of land addressed as 5801 Thousand Oaks DR. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item) - DENIED**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the denial.

Motion passed 7-0.

- M. CSO#5380-01-2024, ETJ Release Petition for 10703 CR 603A (Case 23-411): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 5.08 acres of land addressed as 10703 CR 603A. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item) - DENIED**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the denial.

Motion passed 7-0.

- N. CSO#5831-01-2024, ETJ Release Petition for 107 Blackjack LN and 3200 E Renfro (Case 23-413): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 1.7459 acres of land addressed as 107 Blackjack LN and 3200 E Renfro. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item) - DENIED**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the denial.

Motion passed 7-0.

- O. CSO#5382-01-2024, ETJ Release Petition for 103 Blackjack LN and 105 Blackjack LN (Case 23-414): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 1.417 acres of land addressed as 103 Blackjack LN and 105 Blackjack LN. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item) - DENIED**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the denial.

Motion passed 7-0.

- P. CSO#5383-01-2024, ETJ Release Petition for 5920 Wildberry Trail (Case 23-415): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 1.03 acres of land known as Lot 8, Block 10, of Blackberry Springs, Phase II. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item) - DENIED**

Motion made by Phil Anderson and seconded by Dan McClendon to approve the denial.

Motion passed 7-0.

- Q. CSO#5384-01-2024, ETJ Release Petition for 645 W Bethesda Rd (Case 23-420): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 3.675 acres of land addressed as 645 W Bethesda Rd. (Staff Contact: Tony McIlwain, Development Services Director)**

(No Planning and Zoning Commission action was required for this item) - DENIED

Motion made by Phil Anderson and seconded by Dan McClendon to approve the denial.

Motion passed 7-0.

6. DEVELOPMENT APPLICATIONS

- A. COS#5385-01-2024, ordinance for a SUP, Specific Use Permit, allowing “Amusement, commercial (indoor)” in the CC, Central Commercial Zoning District located at 224 E. Renfro Street the 1611 Golf Club (Case 23-351). (First and Final Reading) (Staff Presenter: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval by unanimous vote)**

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 7:02 p.m.**

No speakers.

Mayor Fletcher closed the public hearing. **Time: 7:03 p.m.**

Motion made by Ronnie Johnson and seconded by Adam Russell to approve.

Motion passed 7-0.

7. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion, and provide staff feedback on the Hooper Business Park Drainage. (Staff Presenter: Michelle McCullough, Assistant Director/City Engineer)**

Michelle McCullough, Assistant Director/City Engineer, gave an update on the Hooper Business Park drainage to the city council.

- B. Receive a report, hold a discussion, and provide staff feedback regarding an update on the Police Headquarters Expansion Project. (Staff Presenter: Errick Thompson, Director of Public Works & Engineering)**

Errick Thompson, Director of Public Works & Engineering, gave an update on the Police Headquarters Expansion and Project to the city council. Council was in favor of adding a sally port to the project and to fund out of the debt capacity.

8. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- Library master plan presentation.

9. **RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- Receive a report and hold a discussion regarding the boundary of the city limits along the Tarrant County and Johnson County border near Catherine Lane
- Receive a report and hold a discussion regarding the internal investigation into Human Resources Department Complaint No. 2023-0001 and No. 2023-0002
- Receive a report and hold a discussion regarding certain information technology software applications utilized by the City and third parties and Subchapter R of Chapter 2054 of the Texas Government Code

B. Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072

- 555 E Hidden Creek Pkwy, Burleson, Johnson County, Texas

C. Deliberation regarding a negotiated contract for a prospective gift or donation to the state or the governmental body Pursuant to Section 551.073

D. Deliberation regarding (1) the deployment, or specific occasions for implementation of security personnel or devices; or (2) a security audit Pursuant to Sec. 551.076

- Receive a report and hold a discussion regarding an informal security audit of specific communications equipment utilized by public safety operations
- Receive a report and hold a discussion regarding an informal security audit of certain information technology software applications utilized by the City and third parties

E. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

- Project Birdie
- Project Sunflower

Motion was made by Victoria Johnson and seconded by Larry Scott to convene into executive session. **Time: 7:31 p.m.**

Motion passed 7-0.

Motion was made by Dan McClendon and seconded by Adam Russell to reconvene into open session. **Time: 8:33 p.m.**

Motion passed 7-0.

10. ADJOURNMENT

Motion made by Dan McClendon and seconded by Adam Russell to adjourn.

Mayor Fletcher adjourned the meeting.

Time: 8:33 p.m.

Monica Solko
Deputy City Secretary