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## City Council Regular Meeting

**DEPARTMENT:** Parks and Recreation  
**FROM:** Jen Basham, Director of Parks and Recreation  
**MEETING:** July 22, 2024

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**SUBJECT:**

Consider approval of a professional services agreement with Designing Local Ltd. for the creation of a Public Art Master Plan in the amount of \$75,000. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

**SUMMARY:**

The Public Art Committee has been working towards selecting a firm to create a Public Art Master Plan. The committee has been meeting periodically over the past year to gain a better understanding of public art and refining the scope for a request for qualifications (RFQ). In November of 2023, the RFQ was issued. In December, the committee met to review submissions. In January 2024, the committee met to interview the top firm and made a formal recommendation to proceed with Designing Local to create a Public Art Master Plan for the City of Burleson.

The community services committee reviewed the proposal and updated timeline on January 24, 2024 and unanimously supported the plan as proposed.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

August 23- Public Art Committee requested to solicit consultants through and RFQ process

November 23- An RFQ was advertised

December 14-Public Art Committee requested to interview their top firm prior to making a formal recommendation

January 11, 2024-Public Art Committee interviewed and formally recommended proceeding with Designing Local

January 24, 2024-The Community Services reviewed the proposal and unanimously recommend moving forward

**RECOMMENDATION:**

Staff recommends awarding as presented

**REFERENCE:**

N/A

**FISCAL IMPACT:**

\$75,000 has been allocated from 4B Cash