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**Council Policy and Valuation Committee**

**DEPARTMENT:** City Manager's Office  
**FROM:** Janalea Hembree, Assistant to the City Manager  
**MEETING:** August 21, 2024

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**SUBJECT:**

Receive a report, hold a discussion and provide staff direction regarding a possible use policy for the City Hall Annex balcony. (*Staff Contact: Janalea Hembree, Assistant to the City Manager*)

**SUMMARY:**

The purpose of this presentation is to review existing policies applicable to the City Hall Annex balcony and discuss potential revisions to existing policies or the creation of a standalone policy outlining specific rules of conduct for the balcony.

**RECOMMENDATION:**

Staff recommends the balcony area be utilized by staff for business purposes in accordance with the existing Building Access Policy. Should special provisions be created for the balcony, staff recommends to revise the Building Access Policy to include special rules of conduct for this area.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**REFERENCE:**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

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