

COMMUNITY SERVICES COUNCIL COMMITTEE
September 25, 2024
DRAFT MINUTES

Council present:

Victoria Johnson
Phil Anderson
Alexa Boedeker

Council Absent:

Staff present

Tommy Ludwig, City Manager
Eric Oscarson, Deputy City Manager
Harlan Jefferson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary

1. CALL TO ORDER – Time: 11:00 a.m.

Victoria Johnson called the meeting to order at 11:02 a.m.

2. CITIZEN APPEARANCES

- None.

3. GENERAL

A. Minutes from the April 17, 2024 Community Services Committee meeting. (*Staff Contact: Amanda Campos, City Secretary*)

Motion made by Phil Anderson and seconded by Alexa Boedeker to approve.

Motion passed 3-0.

4. REPORTS AND PRESENTATIONS

A. Receive a report, hold a discussion and provide staff feedback regarding the parks and recreation accreditation process (*Staff Contact: Jen Basham, Director of Parks and Recreation*).

Jen Basham, Director of Parks and Recreation, reported on parks and recreation accreditation process to the committee.

Discussion included benefits of accreditation, process for accreditation, new standards, timeline, and costs. Parks has submitted their application, has begun training and is working on standards (2 years to complete standards). Once they have completed the standards, there will be an on-site review period.

No questions from the committee.

B. Receive a report, hold a discussion and provide staff direction regarding unattended donation boxes. (Staff Contact: Tony McIlwain, AICP, CFM, Development Services Director)

Tommy Ludwig, City Manager, explained that there were regulation gaps in the ordinance for unattended donation boxes (blessing boxes). The first step is to review the ordinance and discuss potential changes such as permitting or setbacks.

Tony McIlwain, Development Services Director, reported on unattended donation boxes to the committee.

Discussion included

- Background on the regulating language relating to unattended donation containers specifically clothing donation boxes.
- Legal ruling charitable donation bins were charitable solicitations entitled to First Amendment protection.
- Comparison cities require permit
- Blessing Boxes located at Centennial Park, Warren Park, Impact Life Church, Renfro One Stop, Victory Family Church
- Suggested requirements: this not a one size fit approach. Depending on size and scope of containers. Do you want to have a site if its large, size restriction,

Committee was in favor of looking at safety and health concerns, no permit, and standards. Committee asked staff to put something together and bring it back to the committee for a further discussion.

Bill Janusch, 117 NE Clinton Street, Burleson, came forward with concerns about the size of containers and requested minimal requirements.

5. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

6. EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom at City Hall to conduct a closed meeting to discuss any item listed on this agenda.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- No executive session needed.

7. ADJOURN

Chair Victoria Johnson adjourned the meeting.

Time: 11:54 a.m.

Monica Solko
Deputy City Secretary