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## City Council Regular Meeting

**DEPARTMENT:** Parks and Recreation  
**FROM:** Jen Basham, Parks and Recreation Director  
**MEETING:** October 16, 2023

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**SUBJECT:**

Consider approval of a contract with Kimley-Horn and Associates, Inc. for a Parks and Recreation Master Plan in the amount of \$104,475. (*Staff Presenter: Jen Basham, Parks and Recreation Director*)

**SUMMARY:**

The current Burleson Parks and Recreation Master plan was adopted on December 9, 2019. In order to be eligible for grant opportunities and departmental accreditation, a city's park master plan is required to be updated every five years. In addition to approaching year five of the current master plan, many goals of the existing plan have already been met. This project was originally funded utilizing 4B Bond Funds. Staff is proposing utilizing existing gas royalty funds in lieu of 4B.

**OPTIONS:**

- 1) Approve as presented
- 2) Approve with changes
- 3) Deny

**RECOMMENDATION:**

Staff recommends approving as presenting.

**FISCAL IMPACT:**

\$104,475 budgeted in 2023

Budgeted Y/N: Y

Fund Name: Royalty Funds

**STAFF CONTACT:**

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