
City Council Regular Meeting

DEPARTMENT: Administrative Services
FROM: Richard Abernethy, Director of Administrative Services
MEETING: May 6, 2024

SUBJECT:

Consider approval of a Cooperative Purchase Customer Agreement for the purchase of vehicle parts, supplies, and equipment with O'Reilly Auto Enterprises, LLC dba O'Reilly Auto Parts, through Sourcewell Cooperative Purchasing (Contract# 032521-ORA) for three years in the amount of \$225,000. *(Staff Contact: Richard Abernethy, Administrative Services Director)*

SUMMARY:

The Purchasing Division of the Administrative Services Department oversees various contracts and expenditures that span multiple departments throughout the organization to ensure compliance with City policies and applicable federal, state and local purchasing laws.

O'Reilly Auto Parts is frequently utilized by various departments across the City for procuring supplies and materials essential for daily operations. The Public Works' Fleet Division, being the largest user, often finds it necessary to procure auto parts or materials for repairs in order to maintain the optimal efficiency and functionality of the city fleet.

Sourcewell cooperative contracts offer significant advantages for local governments aiming to enhance procurement efficiency. By leveraging collective purchasing power, municipalities access diverse goods and services at competitive rates, saving time and resources. Rigorous solicitation processes ensure compliance with procurement regulations and provide access to reputable suppliers.

By leveraging this Sourcewell Cooperative Contract, O'Reilly Auto Parts extends a minimum guaranteed 41% discount on their product's list price. Depending on the product line, this discount can be higher.

RECOMMENDATION:

Approve a Cooperative Purchase Customer Agreement for the purchase of vehicle parts, supplies, and equipment with O'Reilly Auto Enterprises, LLC dba O'Reilly Auto Parts, through Sourcewell Cooperative Purchasing (Contract# 032521-ORA) for three years in the amount of \$225,000.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

None

REFERENCE:

None

FISCAL IMPACT:

Explain Budgeted Y/N: Y

Fund Name: multiple

Full Account #s: multiple

Amount: \$225,000

Project (if applicable): N/A

Financial Consideration:

Explain fiscal impact if any: Approximately \$75,000 spend per fiscal year across the organization.

STAFF CONTACT:

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