
City Council Regular Meeting

DEPARTMENT: City Secretary's Office
FROM: Amanda Campos, City Secretary
MEETING: July 20, 2026

SUBJECT:

Consider and take possible action on a minute order approving an excused absence for Mayor Pro Tem, Council Place 5 Dan McClendon, for July 20, 2026 and August 3, 2026 regular council meetings. *(Staff Contact: Amanda Campos, City Secretary)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 High Performing City Organization Providing Exceptional, People Focused Services	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

The City Charter Article III, Section 19 (d) Absences, states, unless prevented from attending by sickness, a councilmember who is absent for three consecutive regular meetings of the city council without first having obtained leave of absence from the city council at a regular meeting, is deemed to have vacated the office, and the city council shall fill the vacancy in accordance with Section 23 of this Charter. Mayor Pro Tem, Council Place 5 McClendon notified the City Secretary council meeting dates where he will be absent and has requested an item be presented to the city council for an excuse for the meetings.

The meeting date requested for excused absence is July 20, 2026 and August 3, 2026. Mayor Pro Tem Council Place 5 McClendon respectfully requests the council to approve the dates.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

City Charter Article III The City Council,
Section 19 Terms; place numbers,
absences (d)

FISCAL IMPACT:

N/A

STAFF CONTACT:

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