

BURLESON CITY COUNCIL REGULAR MEETING
February 20, 2024
DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson
Ronnie Johnson
Chris Fletcher
Larry Scott
Dan McClendon
Adam Russell

COUNCIL ABSENT:

Staff present

Tommy Ludwig, City Manager
Eric Oscarson, Deputy City Manager
Harlan Jefferson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Allen Taylor, Jr., City Attorney
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 5:30 p.m.

Mayor Fletcher called the meeting to order. **Time: 5:30 p.m.**

Invocation – David Verdugo, Associate Pastor of Burleson Seventh Day Adventist

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. PUBLIC PRESENTATIONS –

A. Proclamations

- A proclamation recognizing "Engineers Week" on February 18-24, 2024. *(Recipient: Errick Thompson, Director of Public Works & Engineering)*

B. Presentations

- Burleson Character Council. *(Presenter: Jerri McNair and Pat Worrell, Burleson Independent School District Board of Trustee Place 6 and 7)*

C. Community Interest Items

- Great turnout at Project U, an excellent program, the Economic Development team and city staff did an amazing job.
- Save the date - February 20, 2025 next Project U.

- Saturday the city celebrated Black History Month with a book signing with Opal Lee, the grandmother of Juneteenth. Thank you to Council member Phil Anderson who facilitated the event. Thank you to all the city staff and all the sponsors that helped make this event a big success.
- Thank you to the Police Department staff that provided security for the event.
- City Fest was greatly attended, thank you to all the citizens that came out and to all the city staff that helped with the event.
- Join us for Dogs and Donuts on March 2, at 9:30am-11:30am, at Bailey Lake.
- Join us for Friends of the Library Craft Fair on March 9, from 9am-2pm.
- Citizen sent in a thank you to the Police and Fire Department who set time aside for their grandchild.

3. **CHANGES TO POSTED AGENDA**

A. Items to be continued or withdrawn

- Items 7A and 7B were withdrawn from the agenda.

B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.

- None.

4. **CITIZEN APPEARANCES**

- None.

5. **CONSENT AGENDA**

A. Minutes from the February 5, 2024 regular council meeting. (Staff Contact: Amanda Campos, City Secretary)

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 7-0.

B. CSO#5402-02-2024, contract for the purchase of four outdoor warning sirens from Joe Goddard, LLC through a cooperative purchasing agreement with the City of Denton in the amount not to exceed \$160,000. (Staff Contact: Joe Laster, Emergency Operations Manager)

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 7-0.

C. CSO#5403-02-2024, contract with Simplot Turf and Horticulture for the purchase of fertilizer and chemicals used for maintaining the golf course greens, tees and fairways of Hidden Creek Golf Course in the amount of \$90,000. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 7-0.

- D. CSO#5404-02-2024, contract with Metro Fire Apparatus Specialist, Inc. for the purchase of self-contained breathing apparatuses (SCBA) facepiece and applicable accessories through a cooperative purchasing agreement with BuyBoard in the amount of \$59,994. (Staff Contact: Casey Davis, Assistant Fire Chief)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 7-0.

- E. CSO#5405-02-2024, resolution authorizing a \$2,000 sponsorship expense for the Burleson Character Council Luncheon. (Staff Contact: Justin Scharnhorst, Assistant to the City Manager)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 7-0.

- F. CSO#5406-02-2024, professional services contract with Focused Advocacy in the amount of \$108,000 for legislative consulting services. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 7-0.

- G. CSO#5407-02-2024, receipt for assets in the Estate of Mary Louise Rea Boren, Deceased, acknowledging receipt of the artwork and personal property at Russell Farm. (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 7-0.

- H. CSO#5408-02-2024, ETJ Release Petition for 1717 CR 529 (Case 24-013): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 5.08 acres of land addressed as 1717 CR 529. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the denial.

Motion passed 7-0.

- I. **CSO#5409-02-2024, ETJ Release Petition for Lot 3, Block 1, Three Sisters Estates (Case 24-014): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 32.500 acres of land addressed as 700 Private Access 80505. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the denial.

Motion passed 7-0.

- J. **CSO#5410-02-2024, ETJ Release Petition for Lot 2, Block 1, Three Sisters Estates (Case 24-015): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 38.789 acres of land addressed as 500 Private Access 80505. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the denial.

Motion passed 7-0.

- K. **CSO#5411-02-2024, ETJ Release Petition for 1701 W Bethesda Rd (Case 24-018): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 5.4 acres of land addressed as 1701 W Bethesda Rd. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the denial.

Motion passed 7-0.

- L. **CSO#5412-02-2024, ETJ Release Petition for 2520 FM 731 (Case 24-019): Consider denial of a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 5.01 acres of land addressed as 2520 FM 731. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the denial.

Motion passed 7-0.

- M. **CSO#5413-02-2024, ETJ Release Petition for 2520 FM 731, Tract 3 (Case 24-021): Consider denial of a petition for release from the City of Burleson extraterritorial**

jurisdiction (ETJ) for approximately 2.83 acres of land addressed as 2520 FM 731. *(Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)*

Motion made by Dan McClendon and seconded by Ronnie Johnson to approve the denial.

Motion passed 7-0.

6. DEVELOPMENT APPLICATIONS

- A. CSO#5414-02-2024, ordinance for a zoning change request from “A”, Agricultural to “C” Commercial for existing commercial uses at 625, 631, and 637 Mockingbird Ln. (Case 23-350). (Staff Contact: Tony McIlwain, Development Services Director) (Planning and Zoning Commission recommended disapproval unanimously) - DENIED**

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 5:58 p.m.**

Stephen Martin, 625 Mockingbird, the applicant came forward in favor of the change.

RECESS INTO EXECUTIVE SESSION

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

Motion was made by Victoria Johnson and seconded by Phil Anderson to convene into executive session. **Time: 6:01 p.m.**

Motion passed 7-0.

Motion was made by Adam Russell and seconded by Victoria Johnson to reconvene into open session. **Time: 6:10 p.m.**

Motion passed 7-0.

Mayor Fletcher closed the public hearing. **Time: 6:10 p.m.**

Motion made by Adam Russell and seconded by Ronnie Johnson to deny.

Motion for denial passed 7-0.

- B. CSO#5415-02-2024, minute order Dobson Townhomes (Case 23-003) site plan for Dobson Townhomes located at 200 S Dobson with a waiver to the development plan related to the maximum roof pitch for a Rural Farmhouse architectural style. (Staff Contact: Tony McIlwain, Development Services Director) (Planning and Zoning Commission recommended approval unanimously)**

Tony McIlwain, Development Services Director, presented a site plan with a waiver to the city council.

Motion made by Dan McClendon and seconded by Victoria Johnson to approve.

Motion passed 7-0.

7. GENERAL

- ~~A. Consider approval of a contract with PlayWorks, Inc a sole source provider of PlayWell products for playground improvements to Meadowcrest Park in the amount of \$220,000. (Staff Contact: Jen Basham, Parks and Recreation Director) - WITHDRAWN~~

Item 7A was withdrawn under Item 3A above.

- ~~B. Consider approval of a contract with Dobbs Tennis Courts LLC for Pickleball court installation at Meadowcrest Park in the amount of \$144,470. (Staff Contact: Jen Basham, Director of Parks and Recreation) - WITHDRAWN~~

Items 7B was withdrawn under Item 3A above.

- C. CSO#5416-02-2024, contract with Dunaway Associates, LLC for design, engineering, and survey services for the parking lot addition and trailhead improvement at Oak Valley South Scott trailhead in the amount of \$67,400. (Staff Contact: Jen Basham, Director - Parks and Recreation)

Jen Basham, Parks and Recreation Director, presented a contract to the city council.

Motion made by Dan McClendon and seconded by Victoria Johnson to approve.

Motion passed 7-0.

- D. CSO#5417-02-2024, contract with We Build Fun, Inc as a sole source provider of Miracle products for improvement to Cedar Ridge Park in the amount of \$278,314. (Staff Contact: Jen Basham, Parks and Recreation Director)

Jen Basham, Parks and Recreation Director, presented a contract to the city council.

Motion made by Victoria Johnson and seconded by Phil Anderson to approve.

Motion passed 7-0.

8. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion, and provide staff feedback regarding an update on the City Sidewalk Program. (Staff Contact: Errick Thompson, Director of Public Works & Engineering)

Erick Thompson, Director of Public Works and Engineering, gave an update on the city sidewalk program to the city council.

Council was in favor of Option 1-Renfro Street pedestrian improvements and to add the small section on the north side of Wilshire at Elk.

B. Receive a report, hold a discussion, and provide staff feedback regarding the Wayside Horn project planned for the Union Pacific Railroad (UPRR) crossing of CR 714. (Staff Contact: Erick Thompson, Director of Public Works & Engineering)

Erick Thompson, Director of Public Works and Engineering, gave an update on the Wayside Horn project to the city council.

Ruben Gonzales, 1444 Valley Crest Drive, came forward in favor of a quiet zone in the area.

Council requested the item be brought back to the next council meeting to discuss further.

C. Receive a report, hold a discussion, and provide staff feedback regarding Police Reporting Areas (PRAs) and patrol beat realignment for the Burleson Police Department. (Staff Contact: Billy J. Cordell, Chief of Police)

Billy J. Cordell, Chief of Police, gave an update on the Police Reporting Areas and patrol beat realignment to the city council.

9. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

10. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

- Receive a report and hold a discussion regarding the internal investigation into Human Resources Department Complaint No. 2023-0001 and No. 2023-0002

Motion was made by Adam Russell and seconded by Victoria Johnson to convene into executive session. **Time: 8:08 p.m.**

Motion passed 7-0.

Motion was made by Victoria Johnson and seconded by Ronnie Johnson to reconvene into open session. **Time: 8:19 p.m.**

Motion passed 7-0.

11. ADJOURNMENT

Motion made by Adam Russell and seconded by Victoria Johnson to adjourn.

Mayor Fletcher adjourned the meeting.

Time: 8:20 p.m.

Monica Solko
Deputy City Secretary