

City Council Regular Meeting

DEPARTMENT: Human Resources
FROM: Rick DeOrdio, Director of Human Resources
MEETING: May 1, 2023

SUBJECT:

Consider approval of a two-year contract extension for CSO#1229-01-2020 with Bentek for online benefit enrollment software services in the amount not to exceed \$46,000. *(Staff Presenter: Rick DeOrdio, Director of Human Resources)*

SUMMARY:

The City of Burleson has utilized Bentek employee insurance benefit enrollment software for the annual employee benefit enrollments since 2018. Online enrollments allow employees to handle their annual, or qualifying event, benefit enrollments from either work or home. This makes the process faster, more efficient and easier than using paper forms.

Bentek is one of very few firms that work with both our current HTE system as well as our new Tyler Munis ERP software.

The contract is for 2 years with a negotiated 10% increase each year as there has only been a minimal increase once in the 5 years that we have had Bentek as our benefits enrollment software.

OPTIONS:

- 1) Approve a two-year contract extension with Bentek for online benefit enrollment software services in the amount not to exceed \$46,000
- 2) Deny the request

RECOMMENDATION:

Staff recommendations Approval

FISCAL IMPACT:

The fiscal impact is \$46,000 for years 1 and 2 of the extension.

Account Description: 6108001-63506

Annual Cost	Term Cost
Year 1 \$22,000 – Oct. 2023 – Sept. 2024	\$22,000
Year 2 \$24,000 – Oct. 2023 – Sept. 2024	\$24,000
TOTAL	\$46,000

STAFF CONTACT:

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