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## City Council Regular Meeting

**DEPARTMENT:** City Secretary's Office  
**FROM:** Amanda Campos, City Secretary  
**MEETING:** May 1, 2023

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**SUBJECT:**

Consider approval of an ordinance appointing Cass Callaway for a two-year term ending May 15, 2025 to serve as Associate Judge for the City of Burleson. (First Reading). (*Staff contact: Amanda Campos, City Secretary*).

**SUMMARY:**

The Burleson City Charter Section 30 states the qualifications and manner to appoint municipal judges; as a competent and duly licensed attorney practicing law in the State of Texas and shall be appointed by ordinance. Cass Calloway meets all the requirements and serves currently as an Associate Judge for the city. It is the recommendation of Presiding Judge Greg Coontz that the city re-appoint Judge Calloway for an additional two years.

The attached ordinance is before council for consideration on first reading and if approved will be presented for final reading at the May 15, 2023, council meeting. After approval of ordinance on final reading and execution of the Professional Services Agreement the judge will be sworn in by the City Secretary and will be considered qualified. The professional service agreement is attached for review and revisions if necessary. The final agreement will be considered for approval the May 15, 2023, council meeting.

**OPTIONS:**

- 1) Council may approve the ordinance on first reading.
- 2) Council may deny the ordinance on first reading and direct staff to begin search for a new Associate Judge.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A.

**FISCAL IMPACT:**

All municipal court judge expenses are budgeted in 1011104-62040 Legal Expenses.

**STAFF CONTACT:**

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